

HEALTH EDUCATION TECHNICIAN

DEFINITION: Under general supervision, performs work of moderate difficulty in providing paraprofessional work in health education activities; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Assists in planning, developing, implementing and evaluating the effectiveness and appropriateness of patient, employee, community and school health education activities; assists with providing instructions to participants on personal hygiene, safety practices, preventive health education, chronic and communicable diseases, environmental health, school health education, and family health; involves a variety of interpersonal and group relationships, and communication skills to discern health needs.

Assists in the development and selection of health education materials/media which are culturally appropriate; serves as a cross cultural advisor; works closely with the community and environmental health services in the implementation of their educational programs; critiques culturally appropriate materials and teaching aids for individuals and/or groups; coordinates the audio visual services.

Works closely with Navajo Nation officials and entities to develop and maintain communication to keep abreast of current health needs; assists with conducting health screenings; maintains records of activities; prepares required reports; collects data on various health concerns to develop lesson and work plans; plans, schedules and conducts health workshops, conferences, in-service training and presentations with local resources.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of the principles and practices of public health, behavioral health and social issues.

Knowledge of the principles and practices of educational programs.

Knowledge of epidemiology principles.

Knowledge and understanding of disease transmission, epidemiology and prevention.

Knowledge anatomy and physiology of the human body system.

Knowledge of the principles and methods of curriculum design, teaching and instructions.

Knowledge of Navajo customs and traditional practices.

Knowledge of tribal public health, state and federal regulations, codes and statutes.

Skill in reading and interpreting legal requirements.

Skill in analyzing data and drawing valid conclusions.

Skill in developing culturally appropriate teaching materials.

Skill in analyzing and interpreting federal, state and tribal laws.

Skill in public speaking and communication methods and techniques.

Skill in establishing and maintaining effective interpersonal relationships.

Skill in designing effective educational programs.

Ability to provide health prevention education demonstrations.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work involves a minimum of physical effort in developing and using teaching aides.

MINIMUM QUALIFICATIONS:

- A high school diploma/GED; and two (2) years of experience in public or community health; or an equivalent combination of education and experience.

HEALTH EDUCATION TECHNICIAN

Special Requirements:

- A favorable background investigation.
- Possess a valid state driver's license.

PREFERRED QUALIFICATIONS:

- An Associate's degree in Public Health/Community Health, Health or related field.
- Two (2) years of experience in public or community health providing health prevention education.
- National Incident Management System Training.

Supplemental Information:

Incumbent must obtain a Navajo Nation Vehicle Operator's Permit, a Cardiopulmonary Resuscitation (CPR) Certificate and a First Responder Certificate within 90 days of date of hire.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.