



THE NAVAJO NATION
DEPARTMENT OF PERSONNEL MANAGEMENT
JOB VACANCY ANNOUNCEMENT FORM



To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application. The Navajo Nation gives preference to eligible and qualified applicants in accordance with the Navajo preference in Employment Act and Veterans preference.

POSITION TITLE: Criminal Investigator 244230

REQUISITION NO: DOJ01091804

DATE POSTED: 07/24/2026

POSITION NO: 244230

CLOSING DATE: 8/7/2026

DEPARTMENT: 010 - Ofc of the Chief Prosecutor

EMPLOYMENT TYPE: Full Time

WORKSITE: Window Rock, AZ

EMPLOYMENT DURATION (TEMP): Regular

WORK DAYS: Monday - Friday

GRADE/STEP: GFA15A

WORK HOURS: 40.0

ANNUALLY: \$68,569.92

SENSITIVE: Yes

HOURLY: \$ 32.84

DUTIES AND RESPONSIBILITIES:

Under general supervision, performs work of moderate difficulty in conducting criminal investigations on assigned cases from planning through fact finding to reporting results of investigations for a district; performs the duties of a police officer as needed; performs related work as assigned. Conducts investigations of alleged or suspected criminal violations of federal, state or tribal laws including major crimes; identifies issues involved and types of evidence required; determines scope, elements and direction of investigation; reviews police officer referrals; provides tactical response including manhunts; provides technical assistance, guidance and training to law enforcement staff and agencies; conducts public awareness and presentations to the general public; ensures confidentiality of interview statements; investigates white collar crime. Photographs, preserves, collects and identifies physical evidence, diagrams crime scenes; seizes controlled substances, evidence including fingerprints, blood and body fluids, recovers stolen property; performs surveillance and undercover work as needed; interviews witnesses; interrogates and observes suspects; utilizes informants to obtain leads and information; serves search warrants, subpoenas and arrest warrants; analyzes evidence and documents findings; prepares case status updates and detailed reports; transports suspect as needed; attends seminars, conferences, workshops and training in criminal investigation; keeps updated on laws to maintain certification; attends and testifies in court hearings.

QUALIFICATION REQUIREMENTS (EDUCATION, EXPERIENCE and TRAINING)

MINIMUM QUALIFICATIONS:

- A high school diploma or GED; and five (5) years of law enforcement experience at the level of police officer.

SPECIAL REQUIREMENTS:

- Must possess current United States recognized Peace Officer Certification or be able to reinstate Certification.
- A favorable background investigation.
- Must never have been convicted of a felony, domestic violence or a domestic violence related charge or any sustained record of dishonesty or untruthfulness; and must not have been convicted of a misdemeanor within the past five (5) years.

- Possess a valid state driver's license.

SPECIAL, KNOWLEDGE, SKILLS and ABILITIES:

Knowledge of tribal, federal, state and local laws and ordinances of modern police administration and methods. Knowledge of departmental rules and regulations. Knowledge of practices and methods of criminal investigation and identification. Knowledge of all types of firearms, communications equipment and automobiles used in law enforcement. Skill in interviewing and interrogation techniques and methods. Skill in analyzing and evaluating facts and evidence to formulate defensible investigative conclusions. Skill in securing and processing crime scene and collecting and preserving evidence. Skill in managing and containing hostile, volatile and dangerous situation and making difficult decisions and directing operations under stressful and dangerous circumstances. Skill in managing an investigative caseload and other diverse responsibilities. Skill in preparing and maintaining accurate records, reports and files. Skill in maintaining calm during emergencies. Skill in the use of firearms and other standards and specialized equipment. Skill in communicating effectively, both orally and in writing. Skill in enforcing laws tactfully, firmly and impartially. Skill in establishing and maintaining effective working relationships. Ability to accurately document enforcement and investigative activities.

ADDITIONAL INFORMATION APPLICANT SHOULD KNOW: