



THE NAVAJO NATION
DEPARTMENT OF PERSONNEL MANAGEMENT
JOB VACANCY ANNOUNCEMENT FORM



To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application. The Navajo Nation gives preference to eligible and qualified applicants in accordance with the Navajo preference in Employment Act and Veterans preference.

POSITION TITLE: *Natural Resource Enf Officer* 203309

REQUISITION NO: **DNR04088845**

DATE POSTED: 08/22/2025

POSITION NO: 203309

CLOSING DATE: **9/5/2025**

DEPARTMENT: Resource Enforcement

EMPLOYMENT TYPE: REGULAR FULL TIME

WORKSITE: Ganado, AZ

EMPLOYMENT DURATION (TEMP):

WORK DAYS: Varies

GRADE/STEP: CN65A

WORK HOURS: Varies with Shift Schedule

ANNUALLY: \$57,420.00

SENSITIVE: Yes

HOURLY: \$27.50

DUTIES AND RESPONSIBILITIES:

Patrols assigned areas. Responds to calls for services involving violations related to Natural Resource Enforcement. Initiates appropriate enforcement concerning violations of Navajo Nation, State and or Federal laws, regulations, policies and procedures regarding Natural Resources. Conducts field investigations. Carries firearms. Takes testimony, determine validity of alleged offense; take witness statements and collect evidence for an investigation, collaborate with the Prosecutor regarding the filing of the cases with the Judicial System. Testifies in criminal and civil courts as required. Provides assistance and services to community members and visitors; provide educational information on natural and environmental resource protection, crime prevention and community awareness; Conducts regulatory permit checks related to Natural Resources, i.e. water usage, mineral exploration and development and right-of-way; verification of brand verifications, assist other law enforcement agencies and Navajo Nation departments as requested; assist in emergency/non-emergency operations; assist with predator control; maintains a daily log of activities; prepares written reports; attend meetings and trainings. Maintains contact with various Federal, State, County and Tribal law enforcement agencies in areas of mutual interest in proactive law enforcement services. Participates in Department strategic planning and other Department activities.

QUALIFICATION REQUIREMENTS (EDUCATION, EXPERIENCE and TRAINING)

MINIMUM QUALIFICATIONS:

- A high school diploma/GED; and three (3) years of law enforcement officer experience, or closely related work; or an equivalent combination of education and experience.

SPECIAL REQUIREMENTS:

- A favorable background investigation.
- Possess a valid state driver's license.
- Must have completed an approved Basic Law Enf Training Program.
- Possess Navajo Nation POST, New Mexico, Utah or Arizona State Certification and/or Navajo Ranger Commission. •

Undergo an annual physical examination. • Must pass bi-annual firearms recertification. • Must be 21 years of age. • Possess Certifications in ICS courses: 100, 200, 700 and 800.

SPECIAL, KNOWLEDGE, SKILLS and ABILITIES:

Have a basic understanding of conservation and preservation of natural and cultural resources.

Ability to speak and write clearly; Capacity to adapt and learn; maintain positive working relationship

with co-workers and the public. Ability to carry out written, and oral commands; understand and

interpret laws and regulations. Perform duties in adverse weather conditions; maintain physical

fitness. Knowledge of Navajo culture and traditions.

ADDITIONAL INFORMATION APPLICANT SHOULD KNOW:

Undergo annual physical evaluation. Must successfully pass the entrance exam with a 70% percent or higher. Must have completed an approved Basic Law Enforcement Training Program and must be 21 years of age. Must have Certifications in ICS 100, 200,700 and 800.

Must possess a valid state driver's license. Favorable background investigation. Obtain a Cardiopulmonary Resuscitation Certificate (CPR) First Aid/AED Certification within 90 days of hire.

Obtain a Navajo Livestock Officer Commission within 120 days of hire. Ability to speak the Navajo language. Subject to a one-year probationary period.