



THE NAVAJO NATION
DEPARTMENT OF PERSONNEL MANAGEMENT
JOB VACANCY ANNOUNCEMENT FORM



To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application. The Navajo Nation gives preference to eligible and qualified applicants in accordance with the Navajo preference in Employment Act and Veterans preference.

POSITION TITLE: *Natural Resource Enf Recruit* 244573

REQUISITION NO: **DNR04085135**

DATE POSTED: 10/25/2024

POSITION NO: 244573

CLOSING DATE: **11/8/2024**

DEPARTMENT: Resource Enforcement

EMPLOYMENT TYPE: REGULAR FULL TIME

WORKSITE: Huerfano, NM

EMPLOYMENT DURATION (TEMP):

WORK DAYS: Varies

GRADE/STEP: CN63A

WORK HOURS: Varies with Shift Schedule

ANNUALLY: \$48,316.32

SENSITIVE: Yes

HOURLY: \$23.14

DUTIES AND RESPONSIBILITIES:

Completion of classroom instruction, course work and practicum exercises of a basic police officer academy. Completion of an approved field training program. On-the job training in law enforcement methods and procedures related to natural and cultural resources and livestock health and inspection laws. Practical fieldwork of assisting a commission Ranger in their tour of duty, inspection of livestock, reading brand verifications, regulatory permit review, gathering evidence and obtaining witness statements, seizure of livestock, learn to administer first-aid, use communication equipment hand held radio and vehicle radio. Provide assistance and services to visitors and others. Prepares reports; issues appropriate regulatory permits; seizes livestock pursuant to NNC 3; assists radio dispatchers; maintains a daily log activities and reports. Assist with traffic control and evacuations during wild land fires. Assist a Ranger in investigations related to all natural and cultural resource violations. Education of visitors regarding Natural Resource Laws and perform community outreach presentations. Attend and complete a DLI (Deputy Livestock Inspector) Training.

QUALIFICATION REQUIREMENTS (EDUCATION, EXPERIENCE and TRAINING)

MINIMUM QUALIFICATIONS:

- A high school diploma/GED.

SPECIAL REQUIREMENTS:

- A favorable background investigation.
- Possess a valid state driver's license.
- Must be 21 years of age.

SPECIAL, KNOWLEDGE, SKILLS and ABILITIES:

Must possess a valid state drivers license, Within one (1) year of employment must complete an approved Basic Police Officer Training Academy. Have a basic understanding of conservation and preservation of natural and cultural resources. Obtain certified in First-aid

and CPR; ability to speak and write clearly; ability to speak and understand Navajo; ability to adapt and learn; maintain positive working relationship with co-workers and the public. Ability to carry out written, and oral command; understand and interpret laws and regulations pertaining to natural resources. Perform duties in adverse weather conditions; maintain physical fitness.

ADDITIONAL INFORMATION APPLICANT SHOULD KNOW:

Subject to a one year probationary period.