

### **AIRCRAFT PILOT**

**DEFINITION:** Under direction, performs work of considerable difficulty in piloting fixed wing aircraft to transport passengers, luggage or freight in corporate charter situation; performs related work as assigned.

**ESSENTIAL FUNCTIONS:** This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

#### **TASKS:**

Performs preflight duties by inspecting air worthiness conditions, filing flight plans, route considerations, SAFE meteorological analysis and passenger safety conditions; prepares, reviews and files flight plans and schedules in accordance with Federal Aviation Administration (FAA) and/or local government regulations; operates aircraft in accordance to applicable regulations and procedures; performs post flight duties upon arrival at destination by securing aircraft, ensuring any maintenance is performed and refuels aircraft; ensures all freight is properly secured when transporting freight; may assist in flight office by scheduling flights; maintains logs; prepares required reports.

#### **KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:**

Knowledge of FAA regulations pertinent to aircraft operations.  
Knowledge of federal, state and Navajo Nation charter plane flight rules and regulations.  
Knowledge of instruments, aircraft components, operations and maintenance requirements.  
Knowledge of flight scheduling and pilot limitation in accordance with FAA regulations.  
Knowledge of methods, practices and procedures of piloting assigned aircraft.  
Knowledge of occupational safety and health regulations, practice and procedures.  
Knowledge of both instrument and visual flying methods.  
Knowledge of analysis and interpretation of technical meteorological maps and information.  
Skill in safely piloting assigned aircraft to and from destinations.  
Skill in verbal and written communication related to filing, following and conveying flight information to flight control towers.  
Skill in scheduling flights for a variety of purposes including transportation of passengers or freight.  
Skill in accurately analyzing and interpreting complex information.  
Skill in establishing and maintaining effective working relationships.

**PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:** Work requires attention to detail, long hours and independent judgment as to the safety of flight conditions; work requires being able to load and unload baggage and freight.

#### **MINIMUM QUALIFICATIONS:**

- Three (3) years paid experience in single and multi-engine aircraft operations, 4,000 hours as pilot-in-command and 2,000 hours multi-engine time.

#### **PREFERRED QUALIFICATIONS:**

- Five (5) years paid experience in single and multi-engine aircraft operations, 5000 hours as a pilot-in-command and multi-engine time.

THE NAVAJO NATION

Class Code: 4090  
General Services and Maintenance Series  
Aircraft Pilot and Services  
Group Overtime Code: Non Exempt  
Pay Grade: 67

### **AIRCRAFT PILOT**

#### **SPECIAL REQUIREMENTS:**

- Possess a valid FAA Commercial Pilot's License with single, multiengine aircraft and instrument rating certification, a current Instrument Competency Endorsement, Federal Communications Commission (FCC) Radio Permit (restricted), a current Class II Medical Certificate and a valid state driver's license.
- Pass FAA mandated physical examination. Position may require additional licenses or certification.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.