Class Code: 3753 Community Education and Counseling Series Behavioral and Mental Health Group

Overtime Code: Exempt Pay Grade: 69

CLINICAL PSYCHOLOGIST

<u>DEFINITION:</u> Under general direction, performs work of considerable difficulty in performing diagnostic, therapeutic, administrative and supervisory duties in providing psychological services; supervises and directs culturally appropriate psychological care and treatment of patients in a residential alcohol or substance abuse and/or dependency treatment facility; work is reviewed periodically for compliance with professional standards of care, program objectives, hospital and program policies, clinical psychology professional standards of practice and effectiveness of the services provided; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Provides psychological services, technical assistance and training in evaluations, diagnosis, consultation, referral, psychotherapy, crisis intervention and specialized treatment modalities for patient care team that serve adolescents, adults and families; provides technical assistance/support in the administration, interpretation of intelligence, personality or other psychological tests to diagnose disorders and formulates plans of treatment; provides consultation to other mental health professionals; prepares documentation of patient progress in accordance with policies and procedures regarding medical records; maintains clinical psychology professional standards of care for services and reports; develops and implements policies which ensure patient confidentiality; complies data and prepares proposals on program elements such as resource requirements, priorities and needs for changes in the psychotherapeutic services (i.e., program accreditation/instruments, policy planning and/or revision of policies and procedures, clinical manuals and documentation formats, management information systems (MIS) database and coding system improvements).

Serves as a psychological consultant for members of the patient care team in creating a psychological environment; advises staff on problems arising in the course of patient treatment; develops and supervises high-quality assessment and therapeutic work by colleagues in multidisciplinary teams; develops and manages the planning and implementation of comprehensive and continuing mental health, alcohol and substance abuse programs and projects, clinician meetings and workshops to enhance and continue mental health programs and projects, professional development; supervises and coordinates clinical psychology programs and services; maintains currency of methodologies, techniques, educational programs and continuing professional development in order to maintain occupational competency; participates in the development of policies, procedures and standards for program services; participates in meetings on clinical and administrative issues to facilitate patient care; assists in the preparation of budget; provides education on the psychological aspects of alcohol or substance abuse and/or dependency; participates in education and training programs and staff conference.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of the principles and practices of psychology, psychological social work, clinical therapy and the rehabilitative therapies.

Knowledge of case management.

Knowledge of the Navajo tradition, culture and language.

Knowledge of residential treatment center operations.

Knowledge of management information systems.

Skill in providing care appropriate to the age of the patient/client served.

Skill in verbal and written communications and interpersonal communications.

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CLINICAL PSYCHOLOGIST

Ability to provide competent clinical diagnosis, care and treatment.

Ability to coordinate psychological treatment activities with other agencies and programs.

Ability to formulate and manage a multi-disciplinary patient treatment program.

Ability to show sensitivity and compassion to clientele and lead and inspire others in clinical practices.

Ability to conduct business in a mature and emotionally stable manner.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work involves a minimum of physical effort in an office setting.

MINIMUM QUALIFICATIONS:

 A Doctorate degree in Clinical Psychology; and four (4) years of experience in behavioral health services or related work.

PREFERRED QUALIFICATIONS:

Individual and group therapy experience.

SPECIAL REQUIREMENTS:

- A favorable background investigation.
- Possess a valid license as a Clinical Psychologist in the State of Arizona, New Mexico or Utah.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.