

### **PSYCHIATRIST/CLINICAL DIRECTOR**

**DEFINITION:** Under general direction, performs work of considerable difficulty in overseeing and providing specialized services in general psychiatry; supervises and directs culturally appropriate psychiatric care and treatment of patients in a residential alcohol or substance abuse and/or dependency treatment facility; performs related work as assigned.

**ESSENTIAL FUNCTIONS:** This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

#### **TASKS:**

Conducts admission evaluations and formal psychiatric assessments for bio-psychosocial, emotional or behavioral problems, psychological, intellectual or neurological impairment, and alcohol or substance abuse and/or dependency problems; examines patients, diagnoses and prescribes psychiatric treatment; provides medication evaluations, psychopharmacology intervention and medication monitoring/treatment adjustments; provides psychotherapy services using a variety of psychotherapeutic approaches including but not limited to individual, family and group format; develops and reviews clinical treatment plans; directs and prepares records, reports and correspondence on treatment programs and patient progress in accordance with applicable policies and procedures.

Provides case management and program-oriented psychiatric consultation in clinical matters relating to alcohol or substance abuse and/or dependency; participates in the development of policies, procedures and standards for program services; participates in meetings on clinical and administrative issues to facilitate patient care; supervises and coordinates clinical psychiatric programs and services; assists in the preparation of budget, modifications, resolutions and grant proposals; provides education on the psychiatric aspects of alcohol or substance abuse and/or dependency; participates in education and training programs, and staff conference with clinical, nursing, support and administrative staff on individual patients.

#### **KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:**

Knowledge of the principles and practices of psychiatry, psychiatric social work, clinical therapy, psychology, and the rehabilitative therapies.

Knowledge of case management.

Knowledge of the Navajo tradition, culture and language.

Knowledge of residential treatment center operations.

Knowledge of management information systems.

Skill in verbal and written communications and interpersonal communications.

Ability to provide competent psychiatric diagnosis, care and treatment.

Ability to coordinate psychiatric treatment activities with other agencies and programs.

Ability to formulate and manage a multi-disciplinary patient treatment program.

Ability to show sensitivity and compassion to clientele and lead and inspire others in clinical practices.

Ability to conduct business in a mature and emotionally stable manner.

**PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:** Work involves a minimum of physical effort in an office setting.

**MINIMUM QUALIFICATIONS:** A Doctorate degree from an accredited School of Medicine or of Osteopathic Medicine; and four (4) years of behavioral health services or related work.

THE NAVAJO NATION

Class Code: 3751  
Community Education and Counseling Series  
Behavioral Health Group  
Overtime Code: Exempt  
Pay Grade: 70

**PSYCHIATRIST/CLINICAL DIRECTOR**

**SPECIAL REQUIREMENTS:** Completion of an approved residency training in psychiatry; and possession of a valid license to practice medicine in the State of Arizona; and Board certification by the American Board of Psychiatry. Must obtain and pass a criminal background investigation prior to appointment.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.