

PARKS MAINTENANCE WORKER

DEFINITION: Under general supervision, performs semi-skilled work of routine difficulty in the maintenance of parks, buildings, camp/picnic grounds, signs and recreational facilities; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Constructs, installs, and repairs benches, tables, shelters, fences, comfort stations and related facilities and equipment at campgrounds, picnic areas, rest areas, parks and other recreation areas; uses power and hand tools and other related equipment; maintains supplies, materials, equipment and facilities; erects and installs signs at park and recreation areas.

Picks up and deposits refuse, discards building materials and other items; provides janitorial and related services to public facilities, building, offices and ground; responds to inquiries from the public; assists clerks and other staff.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of building and construction trades and the use of hand and power tools.
Knowledge of the principles and practices of development and operation of public parks and use areas.
Knowledge of maintenance conditions to determine equipment and park refurbishment needs.
Skill in operating, maintaining and caring for equipment common to general maintenance assignments.
Skill in building and parks maintenance and repair techniques.
Skill in communicating effectively.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work is performed both indoors and outdoors with exposure to a variety of adverse weather conditions. Manual dexterity in the operation of tools and the ability to lift objects weighing up to 100 lbs. is required. Work may at times be strenuous, requiring continuous physical effort for long periods.

MINIMUM QUALIFICATIONS:

- A high school diploma or GED; and two (2) year experience in construction, maintenance, parks and facility maintenance.

PREFERRED QUALIFICATIONS:

- Proficient in the use of power and hand tools.

SPECIAL REQUIREMENTS:

- Possess a valid state driver's license.

Supplemental Requirements:

Incumbent must obtain a Navajo Nation Vehicle Operator's Permit within 90 days of date of hire.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.