

## LABORATORY TECHNICIAN

**DEFINITION:** Under general supervision, performs technical work of moderate difficulty by performing laboratory tasks that are of a routine nature, requiring a practical understanding of the biological profession; performs related work as assigned.

**ESSENTIAL FUNCTIONS:** This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

### **TASKS:**

Gathers specimens and/or samples; conducts routine laboratory tests; receives, categorizes and stores laboratory specimens; tags and sends test results to appropriate government agency for further analysis and compliance; prepares, dispenses, and sterilizes various media and reagents for laboratory use; may assist professional staff by performing portions of examination procedures requiring minimal scientific judgment and observation; operates and maintains laboratory apparatus and equipment; prepares laboratory glassware; prepares solutions and stains; keeps laboratory facilities in clean and sanitary condition; maintains routine records; provides information on test results; attends training.

### **KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:**

Knowledge of basic laboratory techniques.  
Knowledge of the preparation of solutions and stains.  
Knowledge of nomenclature and application methods of laboratory equipment.  
Knowledge of sterilization methods.  
Skill in the operation of laboratory instruments and equipment.  
Skill in maintaining a clean and sanitary laboratory.  
Skill in performing standard laboratory procedures.  
Skill in applying exact laboratory techniques.

**PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:** Work involves concentrated efforts in a laboratory setting.

### **MINIMUM QUALIFICATIONS:**

- A high school diploma or GED and one (1) year of laboratory experience.

### **PREFERRED QUALIFICATIONS:**

- Training as a Laboratory Technician or as an Assistant.

### **SPECIAL REQUIREMENTS:**

- Possess a valid state driver's license.

### **Supplemental Requirements:**

Incumbent must obtain a Navajo Nation Vehicle Operator's Permit within 90 days of date of hire.

Depending upon the needs of the Nation, some incumbent s may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.