

NATURAL RESOURCE ENFORCEMENT OFFICER

DEFINITION: Under general supervision, performs work of moderate difficulty, engaged in law enforcement activities involving the protection, investigation, conservation and enforcement of tribal, state and federal laws and regulations pertaining to natural, historical and other violations associated with land, forestry, fish and wildlife, minerals, water, preservation of natural, livestock, cultural and/or historical structures and objects and related work within an assigned area or special project/assignment; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Responsible to exercise full authority of the enforcement of Navajo Nation laws and regulations pertaining to the natural resources, historical and other characteristics; patrols assigned area; conducts field investigations and initiates appropriate enforcement concerning violations of Navajo Nation, state and/or federal laws, rules, regulations, policies and procedures regarding livestock, forestry, environmental, land, water, hunting, fish and wildlife, parks and recreation and antiquities; determines validity of alleged offense; collects and secures evidence; takes testimony, identifies witnesses, records testimony, statements and other items necessary for subsequent investigation and potential court activity; patrols back country, forests, areas of scenic significance, recreational, archaeological and of scientific importance.

Conducts regulatory permit checks for archaeological, scientific, exploration, fishing, hunting, trapping, guiding, eagle collection, burning, filming, food handlers, peddlers, livestock buyer/resale, tourism, water lease, homesite leases, camping, etc.; issues citation or warning; seizes property, equipment, livestock, carcass, firearms, firewood, merchandise; records, tags and issues receipt to violator; escorts violator off the premises; files citations with appropriate office; turns in seized property, equipment, etc.

Provides assistance and services to visitors; provides educational information on natural and environmental resources protection, crime prevention and community awareness; performs and/or oversees the application of various regulatory services involving such areas as livestock inspection descriptions, verification of brands and permits, water usage, mineral exploration and development and right-of-way; assists other law enforcement agencies and emergency operations center in the protection of life and property; coordinates resources needed to provide security, roadblocks, evacuation and transportation; assists in search and rescue and welfare checks; assists chapters with predator control; maintains daily officer log of activities; prepares required reports; attends meetings and training.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of Navajo Nation and applicable state and federal statutes, rules, administrative orders, policies and procedures, governing natural resources, conservation and protection.

Knowledge of principles and practices of modern police administration and methods.

Knowledge of the practices and methods of law enforcement, criminal investigation and identification.

Knowledge of all types of firearms, communications equipment and vehicles used in law enforcement.

Knowledge of Navajo culture/traditions and natural resource management.

Knowledge of court processes and legal terminology.

Knowledge of interviewing and investigation techniques.

Knowledge of the Navajo culture and tradition.

Knowledge of Incident Command System structure and operations.

Knowledge of Wilderness Survival/First Aid.

Skill in analyzing situations quickly and objectively to determine the proper course of action.

Skill in the use of assigned weapons and other equipment.

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- Skill in conducting field investigations.
- Skill in verbal and written communication.
- Skill in working cooperatively and courteously but firmly with all segments of the public.
- Skill in evaluating a situation, making effective decisions under pressure and taking appropriate action.
- Skill in following oral and written instructions.
- Ability to enforce laws tactfully, firmly and impartially.
- Ability to prepare technical reports and correspondence.
- Ability to speak in public and make community presentations.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work is performed both indoors and outdoors with potential exposure to a variety of weather conditions. Work also involves the potential for high stress levels. Incumbents must remain physically fit, capable of performing law enforcement-related and potentially strenuous and dangerous work involving the arrest, apprehension and detaining of suspects, and in performing various emergency and non-emergency duties.

MINIMUM QUALIFICATIONS:

- A high school diploma/GED; and three (3) years of law enforcement officer experience, or closely related work; or an equivalent combination of education and experience.

Special Requirements:

- A favorable background investigation.
- Possess a valid state driver's license.
- Must have completed an approved Basic Law Enforcement Training Program.
- Possess Navajo Nation Peace Officer Standards Training (POST), New Mexico, Utah or Arizona State Certification and/or Navajo Ranger Commission.
- Undergo an annual physical examination.
- Must pass bi-annual firearms recertification.
- Must be 21 years of age.
- Possess Certifications in ICS courses: 100, 200, 700 and 800.

PREFERRED QUALIFICATIONS:

- An Associate's or higher degree in Law Enforcement, Environmental Science or closely related.
- Two (2) years of experience in natural resources, law enforcement or related field.

Supplemental Requirements:

Incumbent must obtain a Navajo Nation Vehicle Operator's Permit, a Cardiopulmonary Resuscitation Certificate (CPR), First Aid/AED Certification within 90 days of date of hire; and obtain a Navajo Livestock Inspector Commission and a BIA Deputy Special Officer Commission license within 120 days of date of hire;

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.