

PARAMEDIC

DEFINITION: Under general supervision, performs work of considerable difficulty in providing advanced medical related duties in responding to the need for urgent medical care and transportation of the sick or injured to medical facilities to prevent loss of life or aggravation of illness or injury, on an on-call basis, as scheduled or as otherwise needed; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Drives and operates specially equipped emergency vehicles in response to medical emergencies; provides initial on-site assessment of patient's condition to determine nature and extent of illness or injury and other pre-existing medical conditions; determines the need for additional assistance; renders advanced medical assistance to ill or injured patients; prepares or assists in the preparation of patient for transport, ensuring compliance with emergency medical transport regulations, protocols and procedures; provides direct Comprehensive patient care as required.

Transports patient(s) to medical facility for emergency medical treatment; monitors and maintains radio communication with authorized medical personnel at emergency treatment facility, gives detailed patient report and obtains instructions regarding treatment and arranges for reception of patient at medical facility; completes and transfers patient care information and records per established procedures; administers and monitors intravenous treatment; provides advanced cardiac life support.

Assists physicians and other professional medical personnel in providing emergency treatment; provides briefing to next shift; maintains and inspects vehicle and equipment to assure proper functioning; replenishes equipment and supplies; leads, guides and/or assists in training; may conduct presentations and/or training at schools or communities; interacts with other agencies (e.g. police, fire, emergency medical services, etc.); attends meetings, training and seminars.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of state and local emergency medical protocols, rules and regulations.

Knowledge of specialized emergency care procedures, methods, and practices.

Knowledge of supervisory methods and techniques.

Knowledge of pharmacology and medical terminology.

Knowledge of medical transport regulations, protocols and procedures.

Skill in operating emergency medical vehicles and equipment.

Skill in maintaining medical records.

Skill in using specialized vehicle extrication equipment.

Skill in assessing and managing emergency medical situations.

Skill in establishing and maintaining effective working relationships.

Ability to coordinate with agencies involved in patient care and transportation.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work requires the ability to lift and carry patients and heavy, bulky supplies, materials and equipment over varying terrain. Work may be performed in varying weather conditions and require long periods of time tending to patient in cramped quarters and/or other conditions. There is a risk of bodily harm from fire and/or smoke, potentially hazardous fumes, noxious chemicals and other dangers that may be present at an accident, incident or medical emergency scene.

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MINIMUM QUALIFICATIONS:

- A high school diploma or GED; and two (2) year experience as an Emergency Medical Technician-Intermediate in a pre-hospital setting.

PREFERRED QUALIFICATIONS:

- An Associate's degree in related discipline.
- Proficient in the use Microsoft Office software or other computer applications.

SPECIAL REQUIREMENTS:

- A favorable background investigation.
- Possess a current EMT- Paramedic License, a valid state driver's license, an Advanced Cardiac Life Support (ACLS) Certificate, a CPR Health Care Provider Certificate; and must pass a physical examination.

Supplemental Requirements:

Incumbent must obtain a Navajo Nation Vehicle Operator's Permit and a Pediatric Advanced Life Support (PALS) Certificate within 90 days of date of hire. Additional licenses or certificates may be required.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.