

## **ENVIRONMENTAL CRIMINAL INVESTIGATOR**

**DEFINITION:** Under general supervision, performs work of considerable difficulty involving the investigation of alleged violations of federal and Navajo Nation environmental laws which are administered and enforced through the Navajo Nation Environmental Protection Agency, an independent regulatory agency established by the Navajo Nation Council; performs related work as assigned.

**ESSENTIAL FUNCTIONS:** This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

### **TASKS:**

Conducts investigations of alleged or suspected violations of federal and Navajo Nation environmental laws occurring within the boundaries and/or jurisdiction of the Navajo Nation; identifies issues involved and type of evidence required to bring charges against the alleged violators; determines scope, elements and direction of investigation; interviews, observes and interrogates suspects and/or witnesses; photographs, preserves, collects and identifies physical evidence; examines records and develops reports; utilizes informants to obtain leads and information; verifies and corroborates all information obtained and presents findings; prepares appropriate investigative reports and exhibits; testifies in court.

Drafts and prepares concise and logical reports of investigations and summaries; makes recommendations for corrective action and prosecution; participates in joint investigations with the United States Environmental Protection Agency and the Criminal Investigation Division; serves subpoenas, search and arrest warrants; investigates organized crime, narcotics and clandestine laboratories, fraud, white-collar crimes, arson, conspiracies, deviant and other questionable activities that may affect the Nation environment; arrests and apprehends suspects; keeps abreast of related laws to maintain appropriate certification; prepares and presents information of criminal environmental crimes.

### **KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:**

Knowledge of federal, state and Navajo Nation environmental codes, regulations, ordinances and laws.  
Knowledge of investigative techniques.

Knowledge of criminal, civil and administrative procedures.

Knowledge of all types of firearms, communication equipment and automobiles use in law enforcement.

Skill in preparing and maintaining accurate records, reports and files.

Skill in the use of assigned weapons.

Skill in conducting interviews and interrogations.

Skill in the use of electronic and photographic surveillance equipment, camera and audio-visual equipment.

Skill in verbal and written communication.

Skill in enforcing laws tactfully, firmly and impartially.

Skill in establishing and maintaining effective relationships.

Ability to analyze and comprehend diverse information. Ability to plan, organize and conduct investigations.

**PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:** Work requires the ability to pass the physical fitness standard as put forth by the Bureau of Indian Affairs (BIA) for police officers. Work requires walking, running, lifting, climbing during efforts to catch/subdue hostile individuals. Exposure to hazardous, uncontrollable, life threatening situations can occur.

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**MINIMUM QUALIFICATIONS:**

- A Bachelor's degree in Criminal Justice or related field; and five (5) years of experience as a law enforcement officer, two (2) years of which must have been in criminal investigations.

**PREFERRED QUALIFICATIONS:**

- A Master's degree in Criminal Justice or related field.
- Three (3) years of experience in criminal investigations.

**SPECIAL REQUIREMENTS:**

- A favorable background investigation, psychological evaluation and drug test.
- Successful completion of Federal Law Enforcement Training (FLET) – Basic Criminal Environmental Investigations Training.
- Arizona, New Mexico or Utah Peace Officer Standards and Training (POST) certification, BIA Deputy Special Commission certification.
- Possess a valid state driver's license.

**Supplemental Requirements:**

Incumbent must obtain a Navajo Nation Vehicle Operator's Permit and 40-hour Hazardous Waste Operations and Emergency Response Certification within 90 days from date of hire. Additional certification/training may be required.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.