



MEMORANDUM

TO: ALL NAVAJO NATION EMPLOYEES
Executive Branch Divisions

FROM: 
Sherrick Roanhorse, *Chief of Staff*
Office of the President and Vice President

DATE: September 4, 2012

SUBJECT: *Early Release- (2) Hours Administrative Leave*

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DEPARTMENT OF
PERSONNEL MANAGEMENT

To all Navajo Nation Employees within the Executive Branch, permanent and temporary, are hereby granted two (2) hours of Administrative Leave effective, Thursday, September 6, 2012, from 3:00 PM- 5:00 PM.

While this applies to most employees, those who are emergency and medical personnel, political appointees, and essential personnel that coordinate fair events are exempt, unless arrangements are authorized by your immediate supervisor.

Thank you for your hard work and service to the Navajo people. The President and Vice President hope that you enjoy the 66th Annual Navajo Nation Fair with your family and friends. If you should have further questions, please call (928) 871-7000.

CC: Ben Shelly, President
Rex Lee Jim, Vice President
Johnny Naize, Speaker
Herb Yazzie, Chief Justice
Division Directors
File