# THE NAVAJO NATION
## Department of Personnel Management
## JOB VACANCY ANNOUNCEMENT

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| REQUISITION NO: | **DOT07811147** | DATE POSTED: | 12/07/15 |
| POSITION NO: | 243434 | CLOSING DATE: | 12/18/15 |
| POSITION TITLE: | Safety Technician | | |
| DEPARTMENT NAME / WORKSITE: | Department of Highway Safety - TseBonito, NM | | |

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| WORK DAYS: | Monday-Friday | REGULAR FULL TIME: | ☑ | | GRADE/STEP: | AB59A |
| WORK HOURS: | 8:00am-5:00pm | PART TIME: | ☐ | NO. OF HRS./WK.: | $ 26,270.40 | PER ANNUM |
| | | SEASONAL: | ☐ | DURATION : | $ 12.63 | PER HOUR |
| | | TEMPORARY: | ☐ | | | |

**DUTIES AND RESPONSIBILITIES:**

Provides and conducts community traffic safety awareness presentations on topics that include: Seatbelt Awareness, Child Passenger Safety, DUI/DWI Awareness, Distracted Driving, Car Fit Mature Driver's Training, Defensive Driving Courses, etc. to communities within the Western Agency of the Navajo Nation. Plans, organizes and conducts outreach activities within the Western Agency by collaborating with injury prevention partners. Provides Child Passenger Safety Education and works on establishing a Car Seat Program in Western Agency. Works with local school districts to conduct presentations and school-based education programs for all-age levels with an emphasis on Teen (Youth) Drivers. Collects data and surveys for Seatbelt Usage, Distracted Driving and Child Passenger throughout the communities in Western Agency.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- An Associate's degree in Industrial Safety, Safety Engineering or closely related field with advanced training in Occupational Safety and health or area of assignment.

**Preferred Qualifications:**

- One (1) year of occupational safety and health or traffic safety related work experience.
- OSHA 30 hour General Industry Certification or related safety certification.
- Proficient in Microsoft Office software or other computer applications.

**Special Requirements:**

- Possess a valid state driver's license.

***(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)***

**Special Knowledge, Skills and Abilities:**

Knowledge of Microsoft Office Software. Knowledge of computers (desktop/laptop) and training equipment such as power point projectors) Certified Child Passenger Safety Technician. Public Speaking Skills.

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.***