**THE NAVAJO NATION**
**Department of Personnel Management**
**JOB VACANCY ANNOUNCEMENT**

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|---|---|---|---|
| REQUISITION NO: | **DNR0129033** | DATE POSTED: | **08/04/14** |
| POSITION NO: | 211893 | CLOSING DATE: | **OUF** |
| POSITION TITLE: | **Geologist** | | |
| DEPARTMENT NAME / WORKSITE: | **DNR/Minerals Department / Window Rock, AZ** | | |
| WORK DAYS: | Mon-Fri | GRADE/STEP: | AC66A |
| WORK HOURS: | 8am-5pm | $ 54,953.60 | PER ANNUM |
| | | $ 26.42 | PER HOUR |

REGULAR FULL TIME: ☑
PART TIME: ☐ NO. OF HRS./WK.:
SEASONAL: ☐
TEMPORARY: ☐ DURATION :

**DUTIES AND RESPONSIBILITIES:**

Provides expert advice on complex and significant geologic problems; acts as a liaison with minerals exploration and development companies; evaluates and recommends proposals submitted by the industries for leasing and permitting of oil and gas exploration development, solid minerals and sand & gravel resources; updates the inventory and evaluation of minerals and geologic data bases; process geologic study permits, assist with revenue projections, updates solid minerals sales and royalty data files, ability to prepare federal grant applications and to manage the grants.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A Bachelor's of Science Degree in Geology with four (4) years of experience in petroleum and mineral exploration and development.

**Preferred Qualifications:**

- Master's Degree in Geology.

**Special Requirements:**

- Possess a valid state driver's license.

***(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)***

**Special Knowledge, Skills and Abilities:**

Effective written and oral communication skills to communicate with the mining industry, federal and state agencies, and the Navajo Nation Governmental entities and the public.

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.***