

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DGS14212469 DATE POSTED: 09/06/16  
POSITION NO: 211083 CLOSING DATE: 09/19/16  
POSITION TITLE: Maintenance Technician (S)  
DEPARTMENT NAME / WORKSITE: DGS/Employee Housing Program/Window Rock, AZ  
WORK DAYS: Monday - Friday REGULAR FULL TIME:  GRADE/STEP: AB60A  
WORK HOURS: 8:00 a.m. - 5:00 p.m. PART TIME:  NO. OF HRS./WK.: \_\_\_\_\_ \$ 28,600.00 PER ANNUM  
SEASONAL:  DURATION : \_\_\_\_\_ \$ 13.75 PER HOUR  
TEMPORARY:

**DUTIES AND RESPONSIBILITIES:**

Under general supervision, performs journeymen level skilled repair and maintenance work on residential units in several trades; plumbing, carpentry/cabinetry, painting, electrical, HVAC and appliance repair and maintenance, performs related preventative maintenance and repair work in several trades as assigned. Cleans and repairs tools and equipment. Provides and receives cross training in all trades.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- **A high school diploma or GED; and three (3) years of general building maintenance experience in one or more trades area;**

**Special Requirements:**

- **Possess a valid state driver's license.**

*(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Must have residential renovation and residential related work experience. 1st Aid/CPR, Knowledge of common practices, methods, materials and tools of various journey level building, electrical, and plumbing trades. Knowledge of National Electric Code, Building Code and Plumbing Code. Knowledge of hazards and safety precautions of various trades. Knowledge of power and technical tool operation related to appliance repair and maintenance. Knowledge of installation and programming of security alarm systems. Knowledge of occupational safety and health regulations and practices. Skill in troubleshooting and repairing a variety of commercial and residential appliances. Skill in performing semi-skilled tasks of various trades. Skill in safely working with potentially hazardous materials, chemicals and supplies. Skill in prioritizing and handling multiple assignments. Skill in maintaining and repairing power and hand tools and equipment. Skill in establishing and maintaining effective working relationships. Skill in welding and welding processes, knowledge in use of welding tools and equipment. **\*\*REQUIRED - MUST RESIDE WITHIN THE IMMEDIATE AREA; 15 Mile Radius. WILL BE REQUIRED TO BE ON STAND-BY WHEN SCHEDULED.** (stand-by - emergency work requests; will include afterhours, weekends and holidays) Physical Requirements - work requires extended hours working, lifting, carrying and transporting heavy tools, appliances, material and equipment weighing in excess of 100 pounds; requires climbing, kneeling, bending, stooping and working in confined spaces. Must provide and pass an annual physical examination.

**<<A favorable background investigation is required>>**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.**