

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

Requisition No: DPS0478085

Date Posted: 08/12/13

POSITION NO: 947891

Closing Date: 08/26/13

CLASS CODE: 2284

POSITION TITLE: EMERGENCY MEDICAL TECHICIAN BASIC

DEPARTMENT NAME: Emergency Medical Services

DEPARTMENT NO: 47

WORKSITE LOCATION: Crownpoint, NM

WORKS DAYS/HOURS:

POSITION TYPE:

GRADE: R60A

Days: SUN - SAT

Permanent:

SALARY:

Hours: VARIES

Temporary:

Duration: _____ \$ \$26,956.80 Per Annum

Part-Time:

No. of Hrs/Wk: 40 \$ 12.96 Per Hour

DUTIES AND RESPONSIBILITIES:

Must be available for standby or callback, 24 hours/7 days/week and work different shifts. Must be available to travel, accept and carry out assignments on a moments notice, on or off the Navajo Nation. Must perform those duties and responsibilities of the EMT-Basic classification as prescribed and in accordance to the principles and practices of Emergency Care while in the field. Must perform those duties and responsibilities as authorized in the EMT-Basic procedures while in the Hospital or Clinic. Must assist (in or around) the Facility Emergency Room Department as needed or necessary in Emergency or Post Care Procedures. Must perform routine ambulance maintenance procedures, make public awareness and education presentations and communicate effectively, orally and in written form. Must be able to make decisions, work independent, be diligent and resourceful.

QUALIFICATION REQUIREMENTS:

Education and Training:

A High School or possession of General Education Development (GED); and

Experience:

Six months experience at the EMT Intern level.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application)

License/Certification Requirements:

Must possess a current EMT-Basic license; a valid state drivers license; a current cardiopulmonary resuscitation (CPR) health care provider certificate; must pass a physical examination. Within 90 days of employment must obtain a Navajo Nation Vehicle Operator's Permit. Within two (2) years of employment obtain EMT-Intermediate License.

Special Knowledge, Skills and Abilities:

Knowledge of the principles and practices of emergency medical care; of CPR; of the maintenance and preparation of emergency care equipment and supplies; of medical terminology. Skilled in safely operating a motor vehicle in emergency situations; ability to maintain records and prepare reports; work a rotation schedule; lift heavy objects.

VETERANS PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99