

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOH0722240

Date Posted: 08/02/10

POSITION NO: 941388

Closing Date: 08/16/10

CLASS CODE: 3755

POSITION TITLE: CLINICAL SPECIALIST - INTERN

DEPARTMENT NAME: Department of Behavioral Health Services

DEPARTMENT NO: 72 WORKSITE LOCATION: Shiprock, New Mexico

WORKS DAYS/HOURS: POSITIONS TYPE: GRADE: N660A

Days: Monday - Friday Permanent: SALARY:

Hours: 80 hrs. Temporary: Duration: _____ \$ 43,451.20 Per Annum

Part-Time: No. of Hrs/Wk: 40 \$ 20.89 Per Hour

DUTIES AND RESPONSIBILITIES:

Establish and provide culturally appropriate treatment services and maximize services to clients in outpatient, inpatient, individual and group therapy, aftercare and prevention activities. Under the supervision of a professional supervisor, incumbent is expected to work with considerable independence.

Plans, develops and implements comprehensive treatment programs which incorporate western and traditional/native approaches, techniques and methods; assists and coordinates professional and paraprofessional treatment staff and services using a multi-disciplinary team approach; develops, implements, monitors and evaluates treatment protocol; assists in providing training in treatment modalities, collaboration and networking.

In consultation with clinical supervisor assigns and evaluates clinical staff caseloads and standards; provides clinical consultation, specialized intervention and treatment referrals; collaborates with subcontractors in developing and implementing clinical services; participates in monitoring and evaluating subcontractors; assists in the development and implementation standards for research, data collection and analysis; prepares complex clinical reports; enforces adherence with tribal, state and federal laws, policies, regulations and procedures; participates in the preparation of clinical service needs budget.

QUALIFICATION REQUIREMENTS:

Education and Training:

A Master's degree in Counseling, Behavioral Science, Psychology, Social Work or a closely related field.

Special Requirements:

***Incumbent will be required to take and pass an entry level examination for clinical practice within six (6) months of employment or meet the requirements for entry level clinical licensure by meeting respective State requirements. Within three (3) years of employment must obtain a Licensed Independent Social Worker, a Licensed Professional Clinical Counselor, a Licensed Marriage and Family Therapist or equivalent independent license for clinical practice.* (To receive full credit for education/training, applicant must submit copies of college transcripts, degree, certificates, diploma, etc.)**

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.

Special Knowledge, Skills and Abilities:

Knowledge of applicable tribal, federal, state and local laws, statutes, ordinances, rules, regulations, policies and procedures; knowledge of the principles of best practices in the field of behavioral health services; knowledge of the principles, theories and practices of psychology, social work or required field; knowledge of the principles and practices of the counseling profession; knowledge of the 12 core functions of counseling substance abuse patients; knowledge of the traditional behavioral techniques used in diagnosing patient problems.

Skill in selecting appropriate counseling methods such as traditional healing therapy, psychotherapy, family therapy; skill in interacting with patients from various social, economic, cultural, spiritual and psychological backgrounds; skill in developing and implementing therapeutic techniques for patients; skill in communicating effectively both in oral and written modes.

Must pass a Fingerprint Clearance and Background Check.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.