THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DSS0398029**	Date Posted:	**07/29/13**
POSITION NO:	241075	Closing Date:	**08/09/13**
CLASS CODE:	1870		
POSITION TITLE:	**Principal Information Systems Technician**		
DEPARTMENT NAME:	DSS/Navajo Nation Program for Self Reliance		
DEPARTMENT NO:	39	WORKSITE LOCATION:	Window Rock, Arizona

WORKS DAYS/HOURS:
Days: Monday - Friday
Hours: 8:00 AM - 5:00 PM

POSITION TYPE:
Permanent: ☑
Temporary: ☐
Part-Time: ☐

Duration:
No. of Hrs/Wk: 40

GRADE: S620A
SALARY:
$ 36,878.40 Per Annum
$ 17.73 Per Hour

DUTIES AND RESPONSIBILITIES:
Troubleshoot local area network/wide area network (LAN/WAN) internet and intranet outages; manages other program IT staff and trains on configuration, testing, and monitoring of LAN/WAN. Monitor the LAN/WAN internet and intranet performance and security. Plan, develop, implement, and test IOS updates, patches for network, and computer equipment for the administrative and field offices. Support, monitor, test, troubleshoot, and repair computer H/W, S/W, and other peripherals. Perform assessments on new NNPSR sites (building and network room & equipment). Plan, design, implement, configure, test, and monitor LAN/WAN IP telephony and video conferencing system. Plan, design, implement configure, test, and monitor CISCO core router, switches, PIX/VPN firewall. Plan, design, implement LAN/WAN (core router, switches, PIX, VPN). Plan, design, implement, configure, test, and monitor CISCO router and switches at the ten (10) field offices. Install, terminate, and test CAT 3/5/6 data cabling. Provide end users support for all S/W applications; install, configure, and test operating system and S/W

QUALIFICATION REQUIREMENTS:
Education and Training:
Associate's degree in Computer Science or related field; and
Experience:
Six (6) years of information systems hardware and software installation and maintenance experience, computer programming, network services, systems support or production support; or an equivalent combination of education, training, and experience which provides the capabilities to perform the described duties.

In order to receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application.

Special Knowledge, Skills and Abilities:
KNOWLEDGE OF: principles and practices of computer science and information systems; principles and practices of microcomputer systems hardware & software troubleshooting; operational characteristics of microcomputer systems; operational characteristics of local and wide area networks; basic methods and techniques of determining microcomputer hardware and software problems; personal computer hardware and software components; modern office procedures, methods and equipment including computers and supporting word processing and spreadsheet applications; basic mathematical principles; operational characteristics of various computer hardware and software applications; methods and techniques used in troubleshooting various computer application, hardware, and software problems; data processing and computer systems terminology; microcomputer hardware and software terminology; and pertinent Federal, State, and local codes, laws, and regulations.
SKILL IN: installing, maintaining, operating, and troubleshooting microcomputer systems hardware and software problems; troubleshooting and analyzing microcomputer hardware and software problems; and monitoring and troubleshooting network problems.

License/Certification Requirements:
Applicant must possess a valid state driver's license and be able to obtain a Navajo Nation Vehicle Operator's Permit within 90 days of employment. Must complete mandatory training and pass required examination to be certified for access to the Tribal Assistance System (TAS). ***Position requires a background check and suitability assessment prior to employment.***

VETERANS PREFERENCE APPLIES
THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. Revised: 1-15-99