THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: **DNR0838032** | Date Posted: **07/29/13**

POSITION NO: 238016 | Closing Date: **08/09/13**

CLASS CODE: 3823

POSITION TITLE: **Navajo Cultural Specialist**

DEPARTMENT NAME: Historic Preservation Department / Traditional Culture Program

DEPARTMENT NO: 83 | WORKSITE LOCATION: Window Rock, AZ

WORKS DAYS/HOURS:
Days: Monday - Friday
Hours: 8am - 5pm

POSITION TYPE:
Permanent: ☑
Temporary: ☐
Part-Time: ☐

Duration:
No. of Hrs/Wk: 40

GRADE: R62A

SALARY:
$ 32,073.60 Per Annum
$ 15.42 Per Hour

DUTIES AND RESPONSIBILITIES:

Coordinate consultation pursuant to Section 106 of the National Historic Preservation Act (NHPA) of 1966 regarding all undertakings and projects on Federal Lands utilizing Federal funds which may affect historic/cultural resources of importance to the Navajo Nation and its people. Review and organize consultation requests for undertakings and projects; establish and maintain communication with various agencies: Federal, Navajo Nation, State and Local Governments, and Other Tribes. Determine the course of action to pursue in addressing the concerns of the Navajo Nation, in consultation with traditional advisors. Take the lead in ensuring the concerns of the Navajo Nation are conveyed and documented in government-to-government consultation documents. Consult other tribal groups in determining cultural affiliation of ethnographical/ archaeological objects and sites; consult traditional practitioners in identifying level of concerns regarding undertakings and projects. Conduct public outreach and educational activities for the Navajo Nation Chapters regarding NHPA and Section 106 process. Provide professional assistance relating to tribal history and cultural awareness, understanding and respect for the Navajo Nation, Navajo People and traditions.

QUALIFICATION REQUIREMENTS:

Education and Training:

A high school diploma or GED; and ***Preferred: Applicant with college courses in Anthropology, Archaeology, English or Native American Studies.***

Experience:

three (3) years traditional training in Navajo cultural ceremonies and rituals as a practicing medicine man; or four (4) years as an under study.

In order to receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application.

Special Knowledge, Skills and Abilities:

Fluent Navajo speaker, intimate knowledge of Navajo traditional culture, beliefs and ceremonial traditions. Knowledge of Section 106 process and legislation including NEPA, NAGPRA, APRA and Jishchaa' Policy. Must possess strong writing/grammar and interpretation skills. Willing to work with human remains, funerary items, ceremonial items and artifacts.

License/Certification Requirements:

Applicant must possess a Valid State Driver's License and ability to obtain a Navajo Nation Operator's Permit within 90 days of employment.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***