

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	<u>DOJ00610432</u>	DATE POSTED:	<u>07/13/15</u>			
POSITION NO:	<u>242656</u>	CLOSING DATE:	<u>OUF</u>			
POSITION TITLE:	<u>Attorney</u>					
DEPARTMENT NAME / WORKSITE:	<u>DOJ / Water Rights Unit / Window Rock, AZ</u>					
WORK DAYS:	<u>Monday - Friday</u>	REGULAR FULL TIME:	<input checked="" type="checkbox"/>	GRADE/STEP:	<u>AC68A - AC68F</u>	
WORK HOURS:	<u>8am - 5pm</u>	PART TIME:	<input type="checkbox"/>	NO. OF HRS./WK.:	<u> </u>	\$ <u>(DOE)</u> PER ANNUM
		SEASONAL:	<input type="checkbox"/>	DURATION :	<u> </u>	\$ <u>(DOE)</u> PER HOUR
		TEMPORARY:	<input type="checkbox"/>			Depending on Experience
						\$65,249.60 - \$75,670.40

DUTIES AND RESPONSIBILITIES:

Represent the Navajo Nation assisting the Assistant Attorney General and attorneys in water rights adjudications, legal research, draft briefs and legal documents as assigned. Under direct supervision participate in the Navajo Nation water rights adjudication in state and federal courts, including related negotiations. Briefing and development of materials for the Navajo Nation including the Water Rights Commission, Resource and Development Committee, Office of the President/Vice-President, Water Management Branch, and the general public. Coordinate case work with staff, attorneys, contractors, consultants, DOJ and other Navajo Nation staff. Involved in all legal work necessary by assisting the Navajo Nation Water Commissioners in the development of resolutions and other matters as they arise.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- Juris Doctorate.
- Current admission in any state bar with the intention of seeking and securing admission to the Navajo Nation Bar Association and either the Arizona, New Mexico or Utah State Bar within one (1) year of date of hire.

Preferred Qualifications:

- Current admission in the Navajo Nation Bar Association and the Arizona, New Mexico or Utah State Bar.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of federal, state and local laws in water rights, Indian law, legal research methods and techniques in complex areas, legal opinions, appropriate argument and defense, verbal and written communications, must have skills in analyzing and organization, preparing and presenting legal opinions. applying legal principles and precedence.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.