THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION I **EPA0152128** Date Posted: **07/06/10**
POSITION I **242102** Closing Date: **07/19/10**
CLASS CO **3033**
POSITION TITL **Environmental Specialist**
DEPARTMENT NAME: **Surface and Ground Water Protection/Public Water Systems Supervision Program**
DEPARTMENT NO: **15** WORKSITE LOCATION: **Window Rock, AZ**
WORKS DAYS/HOURS: 40 hrs/week POSITION TYPE: GRADE: N650A
Days: Monday to Friday Permanent: ☑ SALARY:
Hours: 40hrs/week Temporary: ☐ Duratic $ 40,081.60 Per Annum
Part-Time: ☐ No. of Hrs/W 40 $ 19.27 Per Hour

DUTIES AND RESPONSIBILITIES:
Under the general direction of the Environmental Program Manager and performs work relating to regulating official public water systems; develops and implements program policies like technical, managerial, and financial capacity, enforcement policy, Operator Certification policy documents, and other policy documents that need to be developed and implemented; develops enforcement documents like bilateral compliance agreements, administrator orders to comply as necessary; participates in public educational opportunities; provides training as needed and conducts water sampling collection/technical assistance as needed. Conducts inspections as needed, prepares reports, and enters data into the sanitary survey database as needed. Attends meetings, training, conferences, and other opportunities to learn about drinking water regulation.

QUALIFICATION REQUIREMENTS:
Education and Training:
A Bachelor's degree in Physical Sciences, Biology, Chemistry, or closely related field; and

Experience:
Two (2) years of experience working with environmental programs and/or projects; or an equivalent combination of education, training, and experience which provides the capabilities to perform the described duties.
Experience in regulations and policy development, ***preferred*** .

(To receive full credit for education/training, applicant must submit copies of transcripts, degree, diploma, certificates, etc.)

Special Knowledge, Skills and Abilities:
Knowledge in environmental statutes, rules and regulations in water, wastewater, and other environmental media. Knowledge of applicable Navajo Nation laws/regulations, state, and federal statues, rules, regulations, and directives as it relates to funding, planning, enforcement, control and monitoring environmental programs and/or activities.

License/Certification Requirements:
Valid state driver's license and Navajo Nation Vehicle Operator's permit, ***preferred*** .

VETERANS' PREFERENCE APPLIES
THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***