

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DNR1262114

Date Posted: 07/06/10

POSITION NO: 246404

Closing Date: 07/19/10

CLASS CODE: 3282

POSITION TITLE: Zoo Maintenance Worker

DEPARTMENT NAME: Department of Fish and Wildlife

DEPARTMENT NO: 126 WORKSITE LOCATION: Navajo Nation Zoological & Botanical Park

WORKS DAYS/HOURS: POSITION TYPE: GRADE: N560A

Days: TUES-SAT

Permanent:

SALARY:

Hours: 8AM-5PM

Temporary:

Duration: PERMANENT \$ 18,470.40 Per Annum

Part-Time:

No. of Hrs/Wk: 40 \$ 8.88 Per Hour

DUTIES AND RESPONSIBILITIES:

Under supervision of Zoo Curator and Senior Zoo Maintenance Worker, this position works to:

Maintain Animal Health by following set dietary and feeding/watering schedules for animals held at the facility; providing cleaning and maintenance of enclosures; and maintaining animal supplies

Maintain the Facility by constructing and maintaining enclosures and other structures; providing janitorial service at the facility; constructing and installing information signs; providing lawn care and weed control; providing litter control

Provide Customer Service by providing tours of the facility; answering questions from visitors; assisting in the supervision of volunteer and student workers

QUALIFICATION REQUIREMENTS:

Education and Training:

A high school diploma or GED; and

Experience:

one (1) year of experience in maintenance and building trades. *(to receive full credit for education/training applicant must submit copies of college transcript, certificates, diploma, etc.)*

Special Knowledge, Skills and Abilities:

This job requires knowledge of basic carpentry and janitorial methods; knowledge of maintenance and use of power tools; skill in performing maintenance assignments; skill in establishing and maintaining effective working relationships. Work requires long durations of physical exertion in an outdoor environment. This position requires experience in the use of the following machines and equipment: tribal vehicle (occasional); construction tools including saws, drills, welder, cement mixer (frequent); gardening tools including lawn mower, weed trimmer, shovel, rake, chainsaw (frequent).

License/Certification Requirements:

Must possess a valid state driver's license.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99