THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DNR0128882**	DATE POSTED:	**06/30/14**
POSITION NO:	932927	CLOSING DATE:	**07/14/14**
POSITION TITLE:	**Associate Reclamation Specialist**		
DEPARTMENT NAME / WORKSITE:	**DNR/Surface Mining Program - Minerals Department, Window Rock, AZ**		
WORK DAYS:	Mon-Fri	REGULAR FULL TIME: ☑	GRADE/STEP: Y64A
WORK HOURS:	8am-5pm	PART TIME: ☐ NO. OF HRS./WK.:	$ 39,228.80 PER ANNUM
		SEASONAL: ☐ DURATION :	$ 18.86 PER HOUR
		TEMPORARY: ☐	

DUTIES AND RESPONSIBILITIES:

Should be able to attend U.S. Office of Surface Mining (OSM) sponsored trainings to acquire job skills, participate in inspection with OSM inspectors/Minerals Department's Reclamation Specialists, participate in Bureau of Land Management (BLM) inspections on coal resources recovery and Bureau of Indian Affairs (BIA) inspection of pre-law lands, understanding terms and condition of permit approvals, participate in public coordination meetings including chapter pre-consultation meetings and responding to citizens concerns and complaints. Ability to learn and interpret the provision of the Surface Coal Mining and Reclamation Act of 1977.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's Degree in Science, Engineering, Environmental Science, Range Management, Biology, Geology, Hydrology or a closely related field of academic discipline that deals with land restoration and potential mined land reuse.

Preferred Qualifications:

- Prior coal mining, reclamation or related experience.

Special Requirements:

- Possess a valid state driver's license. (Incumbent must obtain a Navajo Nation Vehicle Operator's Permit within 90 days of date of hire.)

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application)

Special Knowledge, Skills and Abilities:

Ability to walk long distances and climb steep gradient in the coal mining operations; the job involves field work and good communication skills.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.