

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	<u>DOH07210382</u>	DATE POSTED:	<u>06/29/15</u>		
POSITION NO:	<u>243443</u>	CLOSING DATE:	<u>07/13/15</u>		
POSITION TITLE:	Community Health Worker (Temp) (S)				
DEPARTMENT NAME / WORKSITE:	<u>DOH/Department of Behavioral Health Services/Gallup, NM</u>				
WORK DAYS:	<u>Monday - Friday</u>	REGULAR FULL TIME:	<input type="checkbox"/>	GRADE/STEP:	<u>AB59A</u>
WORK HOURS:	<u>8:00 a.m. - 5:00 p.m.</u>	PART TIME:	<input type="checkbox"/>	NO. OF HRS./WK.:	<u>26,270.40</u> PER ANNUM
		SEASONAL:	<input type="checkbox"/>	DURATION :	<u>12.63</u> PER HOUR
		TEMPORARY:	<input checked="" type="checkbox"/>		

DUTIES AND RESPONSIBILITIES:

Provides daily professional nursing care to a specified population of clients in a social detoxification center; observes, assesses and documents symptoms, reaction and progress of client treatment; takes and monitors vital signs, temperature, pulse, respiration, blood pressure, and glucose readings; provides emergency treatment as necessary; maintains health records by documenting observations, nursing interventions and therapeutic measures administered, maintains confidentiality of client records; and instructs clients and staff on proper health care.

Works as a member of a multidisciplinary team in a detoxification/residential treatment setting; attends meetings, in-service training and other health related training, assists in emergency situations as needed; conducts health screenings; and provides health education on various health topics including but not limited to nutrition, exercise, etc. to clients and staff.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma or GED; and one (1) year of work experience providing home health care services in a nursing home setting.

Preferred Qualifications:

- One (1) year of work experience providing patient care.
- College coursework in public health or closely related field.

SPECIAL REQUIREMENTS:

- A favorable background investigation.
- A current Certified Nursing Assistant Certificate and a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of the principle, practices, and structure of detoxification centers; knowledge of alcoholism, substance abuse and/or dependency programs and services; knowledge of BAC levels and signs & symptoms of medical risks; knowledge of therapeutic services provided at inpatient facilities; knowledge of resources, treatment facilities and educational programs available.

Skill in planning events and activities; skill in maintaining discipline in a residential setting; skill in evaluating emotional status of new arrival to facilities; skill in evaluating data and drawing valid conclusions; skill in establishing rapport with residential patients.

Ability to communicate effectively in both the English and Navajo languages; ability to establish and maintain effective relationship with others. Knowledge of substance use disorders effects on medical health. Knowledge of co-occurring disorders in a social detoxification or behavioral health setting.

<<A favorable background investigation is required>>

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.