

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: EPA0157816

Date Posted: 05/20/13

POSITION NO: 241410

Closing Date: 06/04/13

CLASS CODE: 3032

POSITION TITLE: Senior Environmental Specialist

DEPARTMENT NAME: NNEPA-Air Quality Control/Operating Permit Program

DEPARTMENT NO: 15 WORKSITE LOCATION: Fort Defiance, AZ

WORKS DAYS/HOURS: POSITION TYPE: GRADE: R66A

Days: Mon-Fri.

Permanent:

SALARY:

Hours: 8:00am-5:00pm

Temporary:

Duration: _____ \$ 45,011.20 Per Annum

Part-Time:

No. of Hrs/Wk: _____ \$ 21.64 Per Hour

DUTIES AND RESPONSIBILITIES:

Operate and maintain continuous ambient air monitoring equipment and databases. Upgrade existing monitoring sites through research, installation, and troubleshooting instruments. Collect, analyze, and interpret monitoring data to develop technical documents that communicate air quality index, human health impacts, air quality classification and designations. Update air quality documents and revise according to industry and federal regulatory reviewer comments. Assist with processing CAA Title V operating permit applications through technical reviews, attending permit hearings, and soliciting public comments. Assist with on-site air pollution inspections for compliance of major sources (i.e., coal mines, power plants, natural gas companies, etc.) and minor sources (small businesses). Assist with on-site air quality inspections for public complaints of major and minor sources. Participate in other air quality initiatives such as community outreach, annual conferences, and training.

QUALIFICATION REQUIREMENTS:

Education and Training:

A Bachelor's Degree in Environmental Science, Chemistry, Physics, Biology, or closely related field; and

Experience:

Four (4) years of experience working with environmental programs and/or projects; or an equivalent combination of education, training, and experience which provides the capabilities to perform the described duties.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application)

Special Knowledge, Skills and Abilities:

Knowledge of applicable federal & tribal environmental laws; experience with Microsoft applications (Word, Excel, Access), ancillary equipment, and specialized equipment used in the detection of environmental pollutants. Advanced knowledge of collecting, analyzing, and interpreting environmental data. Excellent interpersonal, organizational, oral and technical writing skills.

License/Certification Requirements:

Must possess a valid state driver's license and obtain a Navajo Nation Vehicle Operator's Permit, ***preferred***.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99