THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DNR1267783**	Date Posted:	**05/06/13**
POSITION NO:	246404	Closing Date:	**05/17/13**
CLASS CODE:	3282		
POSITION TITLE:	**Zoo Maintenance Worker**		
DEPARTMENT NAME:	DNR/Department of Fish and Wildlife/Navajo Zoo & Botanical Park		
DEPARTMENT NO:	126	WORKSITE LOCATION:	Window Rock, AZ

WORKS DAYS/HOURS:
Days: Tues-Sat
Hours: 8am-5pm

POSITION TYPE:
Permanent: ☑
Temporary: ☐
Part-Time: ☐

Duration:
No. of Hrs/Wk: 40

GRADE: R57A
SALARY:
$ 20,862.40 Per Annum
$ 10.03 Per Hour

DUTIES AND RESPONSIBILITIES:
Under supervision of Zoo Curator and Senior Zoo Maintenance Worker, this position works to:

Maintain Animal Health by following set dietary and feeding/watering schedules and feeding animals held at the facility; providing cleaning and maintenance of enclosures; maintaining animal supplies, providing animal observations to detect changes in health, and assisting .
Maintain the Facility to keep a clean, safe working environment for staff, visitors, and animals by constructing and maintaining enclosures and other structures; providing janitorial service at the facility; constructing and installing information signs; providing lawn care and weed control; providing litter control.
Provide Customer Service by providing educational tours of the facility; answering questions from visitors; and assisting in the supervision of volunteer and student workers.
Position requires the use of various machines: Tribal Vehicle (Occasional); construction tools, saws, drills, welder, cement mixer (frequent); gardening tools including law mower, weed trimmer, shovel, rake, chainsaw (frequent) and other tools.

QUALIFICATION REQUIREMENTS:
Education and Training:
High School Diploma or GED; and

Experience:
two (2) years of work experience in animal care and/or maintenance and building trades; or an equivalent combination of education, training and experience which provides the capabilities to perofrm the described duties.

In order to receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application.
Special Knowledge, Skills and Abilities:
Work requires lifting, unloading materials/supplies up to 100 lbs.; digs holes, climbs ladders, shoveling, bending and lifting in an outdoor environment. This job requires knowledge of basic carpentry and janitorial methods; knowledge of maintenance and use of power tools; skill in performing maintenance assignments; skill in maintaining effective working relationships.

License/Certification Requirements:
Applicant must possess a valid state driver's license and ability to obtain a Navajo Nation Operator's Permit within 90 days of employment.

VETERANS' PREFERENCE APPLIES
THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***