THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DNR09410023**	DATE POSTED:	**04/28/15**
POSITION NO:	**949712**	CLOSING DATE:	**05/11/15**
POSITION TITLE:	**Senior Engineering Technician (Temporary)**		
DEPARTMENT NAME / WORKSITE:	**DNR/Navajo AML Reclamation Program/Tuba City, AZ**		

WORK DAYS:	Mon-Fri	REGULAR FULL TIME:	☐		GRADE/STEP:	AB60A
WORK HOURS:	8am-5pm	PART TIME:	☐	NO. OF HRS./WK.:	$ 28,600.00	PER ANNUM
		SEASONAL:	☐	DURATION :	$ 13.75	PER HOUR
		TEMPORARY:	☑			

DUTIES AND RESPONSIBILITIES:

Work under the supervision of the Civil Engineer will provide technical assistance with AML Reclamation - Maintenance and Surveillance Assessment (MSAT) and Public Facility Projects (PFP) Program by completing the following tasks: GPS and Topographic Surveying of AML sites and PFP project, develop project location map, gather and compile HP field data, participate in Value Engineering (VE), assist and update field data into AML GIS Database; assist and providing comments on AML reclamation technical specification, design/drawing; prepare mine site reports; assisting with construction monitoring actives and prepare daily construction progress activities and related information to the TC AML Office and other agencies; participating in project meetings and assist with Lead Agency and contractors, working closely with Principal Engineering Technician, Civil Engineers, Program & Project Specialist, Senior Reclamation Specialist and Program Manager II. Participate in AML and PFP monthly staff meeting, provide information on weekly and monthly report for assigned AML and PFP projects, compiling trip reports, provide comments on AML overall goals and objectives, documentation of AML and PFP activities thru digital imaging, and completing other tasks as assigned by the Program Manager II. Work requires carrying up to 50 pounds of equipment when hiking several miles to sites for mapping and GPS surveys with exposure to all types of adverse weather conditions.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma or GED; and two (2) years engineering technician work experience.

Preferred Qualifications:

- An Associate's degree in Engineering or related field.
- Training in Surveying or AutoCAD application.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of Geographical Information System (GIS) and Global Positioning System (GPS) methods and practices. Knowledge of engineering plans, maps and specifications. Knowledge of computer hardware, software and peripherals related to area of assignment like working with GeoExplorer, Pathfinder, ArcView and ArcMap. Knowledge of surveying and mapping methods and practices. Knowledge of computer aided drafting and design practices and methods. Knowledge of recordkeeping and file maintenance practices.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.