THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DGS00510019**	DATE POSTED:	**04/28/15**
POSITION NO:	**944401**	CLOSING DATE:	**05/11/15**
POSITION TITLE:	**Senior Equipment Mechanic**		
DEPARTMENT NAME / WORKSITE:	**DGS/Navajo Transit System/Fort Defiance, AZ**		

WORK DAYS:	Monday - Friday	REGULAR FULL TIME:	☑		GRADE/STEP:	AB62A
WORK HOURS:	8am-5pm	PART TIME:	☐	NO. OF HRS./WK.:	$ 34,028.80	PER ANNUM
		SEASONAL:	☐	DURATION :	$ 16.36	PER HOUR
		TEMPORARY:	☐			

DUTIES AND RESPONSIBILITIES:

Under general supervision, performs work of moderate difficulty in the oversight of the Maintenance Section including inventory, maintenance, repair of major engine components and systems of various bus sizes (motor coaches, midsize, passenger vans, etc.). Must be familiar with and be in compliance with Federal Motor Carrier Regulations as prescribed by U.S. Department of Transportation, Federal Transportation Administration. Navajo Transit System's Drug and Alcohol Testing Policies, Navajo Nation Personnel Policies and Procedures Manual. Must own and provide own tools, repair brake and air systems, clutches, cooling, electrical fuel, steering, suspension, heating and air conditioning, front axle, rear axle wheels, lubrication and hydraulic system and be able to maintain and repair motorized vehicles in safe operating condition. Troubleshoot and diagnose electronic problems on engines and transmissions. Maintain record and be responsible for work orders, inspections, fuel, distribution receipts.

Understand the functions of an engine (diesel and gasoline), trouble shoot mechanical defects, dismantle parts or engine, replace and reassemble or rebuild parts or engine, reinstall parts onto vehicle, make necessary adjustment according to specifications, chart or schematic set by manufacture manuals, be able to work unsupervised and perform emergency roadside services, test driving, etc. Will be required to work split shifts and be available to respond to emergency breakdowns or perform relief driving duties on specific fixed routes as assigned during regular/irregular hours, weekends and holidays.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- HS Diploma or GED; and five (5) years experience diagnosing, repairing, overhauling, and servicing motor vehicles and heavy equipment.

Preferred Qualifications:

- Diesel/Automotive repair Certificate.

Special Requirements:

- Possess Commercial Drivers License (CDL) Class B and a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Twenty-one (21) years of age and have excellent driving record for the past three (3) years; favorable background check, pass a pre-employment drug test in accordance to FTA regulations. Considerable knowledge of air or hydraulic powered tools and equipment, jack lifts, tools, welding machines; parts used in overhauling, repair and maintenance of vehicles and heavy equipment, considerable knowledge of the functions of gasoline and diesel operation engines and repair, knowledge in the operation and use of diagnostic equipment's. Must be able to maintain daily maintenance and repair schedule, service requests, schedule and coordinate work assignments on a daily basis.

<<A favorable background investigation is required>>

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.