

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

|                             |  |                    |   |
|-----------------------------|--|--------------------|---|
| REQUISITION NO:             | <u>DOH0729954</u>  | DATE POSTED:       | <u>04/06/15</u>   |
| POSITION NO:                | <u>243443</u>  | CLOSING DATE:      | <u>04/24/15</u>   |
| POSITION TITLE:             | <u>Community Health Worker (Temp) (S)</u>                      |                    |   |
| DEPARTMENT NAME / WORKSITE: | <u>DOH/Department of Behavioral Health Services/Gallup, NM</u> |                    |   |
| WORK DAYS:                  | <u>Monday - Friday</u>   | REGULAR FULL TIME: | <input type="checkbox"/> GRADE/STEP: <u>AB59A</u>                             |
| WORK HOURS:                 | <u>8:00 a.m. - 5:00 p.m.</u>                                   | PART TIME:         | <input type="checkbox"/> NO. OF HRS./WK.: _____ \$ <u>26,270.40</u> PER ANNUM |
|                             |  | SEASONAL:          | <input type="checkbox"/> DURATION : _____ \$ <u>12.63</u> PER HOUR            |
|                             |  | TEMPORARY:         | <input checked="" type="checkbox"/> _____                                     |

**DUTIES AND RESPONSIBILITIES:**

Provides daily professional nursing care to a specified population of clients in a social detoxification center; observes, assesses and documents symptoms, reaction and progress of client treatment; takes and monitors vital signs, temperature, pulse, respiration, blood pressure, and glucose readings; provides emergency treatment as necessary; maintains health records by documenting observations, nursing interventions and therapeutic measures administered, maintains confidentiality of client records; and instructs clients and staff on proper health care.

Works as a member of a multidisciplinary team in a detoxification/residential treatment setting; attends meetings, in-service training and other health related training, assists in emergency situations as needed; conducts health screenings; and provides health education on various health topics including but not limited to nutrition, exercise, etc. to clients and staff.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A high school diploma or GED; and one (1) year of work experience providing home health care services in a nursing home setting.

**Preferred Qualifications:**

- One (1) year of work experience providing patient care.
- College coursework in public health or closely related field.

**SPECIAL REQUIREMENTS:**

- A favorable background investigation.
- A current Certified Nursing Assistant Certificate and a valid state driver's license.

***(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)***

**Special Knowledge, Skills and Abilities:**

Knowledge of the principle, practices, and structure of detoxification centers; knowledge of alcoholism, substance abuse and/or dependency programs and services; knowledge of BAC levels and signs & symptoms of medical risks; knowledge of therapeutic services provided at inpatient facilities; knowledge of resources, treatment facilities and educational programs available.

Skill in planning events and activities; skill in maintaining discipline in a residential setting; skill in evaluating emotional status of new arrival to facilities; skill in evaluating data and drawing valid conclusions; skill in establishing rapport with residential patients.

Ability to communicate effectively in both the English and Navajo languages; ability to establish and maintain effective relationship with others. Knowledge of substance use disorders effects on medical health. Knowledge of co-occurring disorders in a social detoxification or behavioral health setting.

**<<A favorable background investigation is required>>**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.**