

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: OPV0047669

Date Posted: 03/25/13

POSITION NO: 242735

Closing Date: OUF

CLASS CODE: 3461

POSITION TITLE: GAMING SURVEILLANCE TECHNICIAN

DEPARTMENT NAME: Navajo Gaming Regulatory Office

DEPARTMENT NO: 004 WORKSITE LOCATION: Twin Arrows, AZ

WORKS DAYS/HOURS: POSITIVE TYPE: GRADE: S62A

Days: VARIES

Permanent:

SALARY:

Hours: VARIES

Temporary:

Duration: _____ \$ 36,878.40 Per Annum

Part-Time:

No. of Hrs/Wk: _____ \$ 17.73 Per Hour

DUTIES AND RESPONSIBILITIES:

Under general supervision, performs work of moderate difficulty in planning and overseeing the day to day installation, operation, maintenance and repair of surveillance equipment; assists in the design, planning, and implementation of surveillance systems and ensures compliance with tribal and state gaming compact requirements. Develops and maintains preventive maintenance schedules on all equipment to limit disruption in surveillance operations; oversees and/or assists in the installation, operation, maintenance and repair of closed circuit television (CCTV) equipment, fixed PTX cameras, Video Camera Recorders (VCR) and access control equipment.

Maintains smooth installation of new surveillance equipment around the casino premises and tribal area for surveillance purposes; works with outside contractors involved in the installation of new equipment to limit disruptions; logs and maintains accurate records of installation, maintenance, repair and preventive maintenance conducted on all equipment; inventories, orders, and ensures spare parts are available when needed; keeps abreast of changing trends and training as it pertains to surveillance equipment; attends training, conferences, and seminars to remain informed of new technologies and techniques in the surveillance field. Performs related work as assigned.

QUALIFICATION REQUIREMENTS:

Education, Training, and Experience:

An Associates degree in Electronics; and one (1) year work experience in electronics or casino surveillance; **OR** a high school diploma or GED; and three (3) year work experience in electronics or casino surveillance.

(To receive full credit for education, certification, or licensure, transcripts, copies of degree, certificates, and other appropriate documents must be submitted along with the employment application)

Special Knowledge, Skills and Abilities:

Depending upon the needs of the Nation, some incumbents may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment. Knowledge of Federal, State and Navajo Nation laws, rules, regulations related to gaming surveillance activities, knowledge of software surveillance and equipment, knowledge and ability to troubleshoot and repair surveillance systems.

License/Certification Requirements:

Must be able to obtain gaming license/certification from the State of Arizona and the Navajo Gaming Regulatory Office; and possess a valid state driver's license.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99