

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DOH0728534

DATE POSTED: 02/18/14

POSITION NO: 242790

CLOSING DATE: 03/03/14

POSITION TITLE: Registered Nurse

DEPARTMENT NAME / WORKSITE: Department of Behavioral Health Services/Gallup Detoxification Services

WORK DAYS: <u>Sun. - Sat.</u>	REGULAR FULL TIME: <input type="checkbox"/>	GRADE/STEP: <u>Y66A</u>
WORK HOURS: <u>80 hrs.</u>	PART TIME: <input type="checkbox"/>	NO. OF HRS./WK.: _____ \$ <u>22.29</u> PER ANNUM
	SEASONAL: <input type="checkbox"/>	\$ <u>46,363.20</u> PER HOUR
	TEMPORARY: <input checked="" type="checkbox"/>	<u>NTE: 04/30/2014 (possible extensions)</u>

**DUTIES AND RESPONSIBILITIES:**

Provides professional daily nursing care to a specified population of clients in a social detoxification center; observes, assesses, and documents symptoms, reaction, and progress of clients in a social detoxification center; administers prescribed medications and assures security of medication; monitors and ensures fidelity of medication administration procedures; maintains health records by documenting observations, nursing interventions, and therapeutic measures administered, maintains confidentiality of client records; instructs clients, staff, and family members on proper health care; completes initial nursing assessment and treatment plans for all admissions; and follows up with updates to nursing treatment plans. Provides supervision to Certified Nursing Assistants regarding daily nursing care of all admissions to a social detoxification center; conducts performance evaluations, trainings, and assigns work duties to nursing staff; including basic medical awareness training to social detoxification center staff.

Works as a member of a multidisciplinary team in a detoxification/residential treatment setting; maintains services prescribed by a physician; conducts epidemiological investigations; triages and provides emergency treatment according to the status of client and level of care needed; prepares equipment and assists physician during examination and treatment; arranges for immunizations, blood pressure, testing, and other health screenings.

**QUALIFICATION REQUIREMENTS:**

**Education, Experience and Training:**

A Bachelor's degree in Nursing; and three (3) years of substance abuse treatment center experience, one (1) year of which must have been in a supervisory capacity; OR a Master's degree in Nursing; and two (2) years of substance abuse treatment center experience, one (1) year of which must have been in a supervisor capacity.

*(In order to receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Knowledge of the principle, practices, and structure of detoxification centers; knowledge of alcoholism, substance abuse and/or dependency programs and services; knowledge of BAC levels, signs and symptoms of medical risks; knowledge of therapeutic services provided at inpatient facilities; knowledge of resources, treatment facilities and educational programs available.

Skill in planning events and activities; skill in maintaining discipline in a residential setting; skill in evaluating emotional status of new arrival to facilities; skill in evaluating data and drawing valid conclusions; skill in establishing rapport with residential patients.

Ability to communicate effectively in both the English and Navajo languages; ability to establish and maintain effective relationship with others.

Knowledge of substance use disorders effects on medical health.

Knowledge of co-occurring disorders in a social detoxification or behavioral health setting

**Special Requirements:**

Must possess licensure as a Registered Nurse (R.N.) in the State of Arizona, New Mexico, Utah or Colorado. Within 90 days of employment must pass a physical examination. **Position requires a background check and suitability assessment prior to employment.**

Ability to speak and communicate effectively in the Navajo and English languages.

**VETERANS PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.**