THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DNR0529897**	DATE POSTED:	**02/09/15**
POSITION NO:	**208340**	CLOSING DATE:	**02/23/15**
POSITION TITLE:	**Equipment Operator**		
DEPARTMENT NAME / WORKSITE:	**DNR/Water Resources/Shiprock, NM**		

WORK DAYS:	Mon-Fri	REGULAR FULL TIME:	☑		GRADE/STEP:	AB59A
WORK HOURS:	8:00 am - 5:00 pm	PART TIME:	☐	NO. OF HRS./WK.:	$ 26,270.40	PER ANNUM
		SEASONAL:	☐	DURATION :	$ 12.63	PER HOUR
		TEMPORARY:	☐			

DUTIES AND RESPONSIBILITIES:

Ability to operate a variety of heavy duty equipment, such as: 12-T smeal rig, backhoe, dozer, transport trailer, excavator, front-end loader, semi-truck, dump truck, air compressor, farm tractor with implements, trencher, forklift, etc. to perform construction, repair and maintenance of livestock, irrigation and domestic water facilities. Repairs, operation and maintenance of water facility may include inspections, preventive maintenance, minor/major repairs such as, checking, changing and/or refilling lubricating fluids, making adjustments, removing debris, water sampling, monitoring water levels, chlorinating water system, replacing complete windmills, windmill head and/or parts, replace pipes, sucker rods, cylinders, reline/rebuild canals, replace siphons, excavate and replace waterlines, clean out earthen dams, construct sumps, etc. Perform inspection of all equipments prior to and after each use, check and replace fluids as needed, change tires, repair flats, make other minor repairs, adjustments and preventive maintenance. Maintain record of daily activities. Responsible for tribal vehicle and equipments while on assignment. Must adhere to Drug and Alcohol Free Workplace policy of Navajo Nation.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- High School diploma or GED; and one (1) year experience operating and maintaining equipment equal to or less than 5 tons.

Preferred Qualifications:

- General construction and maintenance experience.

Special Requirements:

- Possess a valid state driver's license.

Supplemental Requirements:

Incumbent must obtain a Navajo Nation Vehicle Operator's permit within 90 days of date of hire. Incumbent must obtain a Commercial Driver's License (CDL) within one (1) year of date of hire.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of: local, state and federal laws, policies and procedures; basic heavy equipment operation and maintenance; operating semi-tractor rigs and flatbed trucks; basic construction practices and procedures; warehousing and stock handling; occupational safety and health guidelines, practices and procedures; the repair, replacement and maintenance of water operational systems and facilities; operating, maintaining and repairing a variety of hand and power tools.

Skilled in: Safely operating and maintaining heavy equipment and machinery; safely performing basic construction and maintenance assignments; following written and verbal instructions; preparing basic written reports; inventory supplies, tools and equipments; establishing and maintaining effective working relationships.

Physical requirements and work environment: Must be capable of lifting/carrying materials, equipment, supplies in excess of 100 pounds; climbing to heights of 40 feet or more; working in confined spaces; working in all types of weather conditions.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.