THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	DPS12911279	DATE POSTED:	01/19/16
POSITION NO:	243582	CLOSING DATE:	OUF
POSITION TITLE:	Senior Firefighter		
DEPARTMENT NAME / WORKSITE:	Fire & Rescue Services Department / Shiprock, NM		

WORK DAYS:	Mon-Fri	REGULAR FULL TIME:	☑		GRADE/STEP:	AB61A
WORK HOURS:	8am to 5pm	PART TIME:	☐	NO. OF HRS./WK.:	$ 31,179.20	PER ANNUM
		SEASONAL:	☐	DURATION :	$ 14.99	PER HOUR
		TEMPORARY:	☐			

DUTIES AND RESPONSIBILITIES:

As supervisor of the fire stations, responds to fire and emergency calls by completing fire suppression activities for residential, commercial structures, vehicles, and rubbish as first due line supervisor. Operates fire apparatus, removing hazards from emergency scenes, rescuing victims from fire and emergency incidents, utilizing fire extinguishing agents and extrication equipment to suppress fires and rescue victims from entrapment. Provides emergency medical care for the sick and injured, determines the best immediate medical intervention by operating life-saving equipment, lifting and moving victims and extracting them from entrapments, as necessary. Ensuring that all equipment for fire suppression and rescue equipment are properly maintained by a detailed preventive maintenance before and after an incident. Ensuring that all emergency vehicles such the fire apparatus and rescue vehicles are operating in a normal conditions and deemed safe. Promotes educational classes regarding fire safety and prevention for schools, public, and businesses to reduce fires, provides 1st Aid/CPR training to the public for initial 1st aid treatment for the ill and injured. Prepares, presents, and participates in drills, training and demonstration in hydraulics, pump operations, equipment maintenance, and fire/rescue techniques. Inspects buildings for fire hazards and compliance with fire codes, maintains all reports and incident reports, ensuring all are inputted correctly. Provides training for all personnel with the fire station to ensure all are receiving the current fire and rescue standards, coordinated or assist in providing technical aid or support for large scale incidents or events, attends meetings to promotes fire station needs to chapter officials, departments managers, provide vital information to the fire captain for statistics and other essential information. Acts as a first line supervisor on behalf of the department.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma or GED, a Firefighter Level I and II Certification; and three (3) years of experience in fire and rescue services.

Preferred Qualifications:

- Fire Instructor I Certification
- Leadership I, II, or III Certification
- Hazardous Materials Technician Level Certification.

Special Requirements:

- A favorable background investigation
- Emergency Medical Technician-Basic Certification
- Possess current valid state driver's license and pass a physical examination and a physical agility test as required by the National Fire Standard Form 1001.
- Must have no traffic citations within the past three (3) years.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of the principles of fire & rescue operations and its functions, skilled in operating a fire apparatus and emergency vehicles, knowledge of building construction and fire behavior, ability to operate and inspect emergency equipment, ability to speak and understand Navajo, attend critical meetings in the absents of Fire Captain, knowledge of the National Fire Incident Reporting System software. Knowledge of the surrounding areas including town, communities, highways, and roads. Have knowledge of the principles and practice of emergency medical care at either the first responder or EMT-Basic level, on scene assessing situations and applying appropriate action (s) in making spontaneous decision. Skill in comprehending and transmitting vital information for reports.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.