MEMORANDUM

TO : ALL NAVAJO NATION DEPARTMENTS AND PROGRAMS

FROM : Charlotte Bigthumb
Charlotte Bigthumb, Human Resources Director
DHS/Department of Human Resources

DATE : August 13, 2026

SUBJECT: Temporary Department of Human Resources Office Location

Let this memorandum serve as official notification that effective August 17, 2026, the Navajo Nation Department of Human Resources (DHR), (formerly known as the Department of Personnel Management) will temporarily operate from two locations while renovations are being completed within Administrative Building Number One.

The following DHR sections and staff who are directly impacted by the renovations will be temporarily relocated to the Navajo Nation Department of Justice - Butler Building:

- Support Services Section
- Classification and Pay Section
- Information Technology (IT) Staff

The following DHR sections will remain at Administrative Building Number One, Second Floor:

- Recruitment Section
- Records Section
- Employee Relations Section

Please be advised that our existing telephone numbers and contact information will remain the same during this temporary relocation. Departments and programs may continue contacting the appropriate Department of Human Resources sections as they normally would for assistance.

We appreciate your patience and understanding during this temporary transition.

CONCURRENCE:

Reycita Toddy
Reycita Toddy, Division Director

Division of Human Services