

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	<u>DGS03620401</u>	DATE POSTED:	<u>12/30/20</u>		
POSITION NO:	<u>204999</u>	CLOSING DATE:	<u>Open Until Filled</u>		
POSITION TITLE:	<u>Aircraft Maintenance Technician / Pilot</u>				
DEPARTMENT NAME / WORKSITE:	<u>Navajo Air Transportation / Window Rock, Arizona</u>				
WORK DAYS:	<u>Monday-Friday</u>	REGULAR FULL TIME:	<input checked="" type="checkbox"/>	GRADE/STEP:	<u>BK68A</u>
WORK HOURS:	<u>8 am - 5 pm</u>	PART TIME:	<input type="checkbox"/>	NO. OF HRS./WK.:	<u>70,908.48</u> PER ANNUM
SENSITIVE	<input type="checkbox"/>	SEASONAL:	<input type="checkbox"/>	DURATION :	<u>33.96</u> PER HOUR
NON-SENSITIVE	<input checked="" type="checkbox"/>	TEMPORARY:	<input type="checkbox"/>		

DUTIES AND RESPONSIBILITIES:

Under general supervision, performs duties of considerably difficulty; performing and supervising inspections, maintenance or servicing of aircrafts to ensure airworthiness. Supervises all aspects of aircraft maintenance operations; prepares cost estimates and aircraft maintenance budget projections; performs routine aircraft maintenance; disassembles, overhauls and rebuilds various airframe and engine systems and components; performs Phase I, II, III, and IV inspection intervals in accordance with aircraft manufacturer procedures and Federal Aviation Administration (FAA); inspects and returns aircraft to service in accordance with Aircraft Inspector Authority; maintains inventory of aircraft parts; maintains and cleans aircraft hangars and related equipment Performs related work as assigned. Performs preflight duties by inspecting airworthiness, completing flight plans, route considerations, safe meteorological analysis and passenger safety conditions; prepares, reviews, and flies flight plans and schedules; operates aircraft in accordance with regulations and procedures established by FAA; performs post flight duties upon arrival at destination by securing aircraft, ensuring any maintenance is performed and refuels aircraft; ensures all freight is properly secured when transporting freight; maintains logs; prepares required reports.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- Graduation from a certified aviation maintenance technical school; and three (3) years of practical experience inspecting, maintaining and servicing high performance civilian aircraft; and three (3) years paid experience in single and multi-engine aircraft operations, 4,000 hours as pilot-in-command and 2,000 hours multi-engine time.

Special Requirements:

- Possess a valid FAA Airframe and Power Plant Mechanic's License
- Possess a valid FAA Commercial's Pilot License with single, multi-engine aircraft and instrument certification
- Possess a current Instrument Competency Endorsement and a current Class II Medical Certificate
- Possess a valid state driver's license
- Must pass FAA mandated physical examination
- Must possess own aircraft hand tools necessary to perform duties as maintenance technician

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of FAA regulations pertinent to aircraft operations.
Knowledge of flight scheduling and pilot limitations in accordance with FAA regulations.
Knowledge of aircraft weight and balance computations.
Skill in the operating of complex aircraft as pilot-in-command.
Skill in the interpretation of mechanical, electrical and schematic diagrams and technical instructions.
Skill in computer literacy; utilize diagnostic equipment, typing, report generation, and networking
Ability to read and interpret schematics, blueprints, and technical publications.
Ability to work flexible hours working within flight schedules and with the public.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.