

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DOH0637307

Date Posted: 12/17/12

POSITION NO: 941730

Closing Date: 12/31/12

CLASS CODE: 3794

POSITION TITLE: Senior Community Health Worker

DEPARTMENT NAME: Navajo Special Diabetes Program

DEPARTMENT NO: 63 WORKSITE LOCATION: Dilkon, AZ

WORKS DAYS/HOURS: POSITION TYPE: GRADE: R62A

Days: Monday-Friday

Permanent:

SALARY:

Hours: 8:00 a.m. - 5:00 p.m

Temporary:

Duration: \_\_\_\_\_ \$ 32,073.60 Per Annum

Part-Time:

No. of Hrs/Wk: \_\_\_\_\_ \$ 15.42 Per Hour

**DUTIES AND RESPONSIBILITIES:**

Provides home and community-based education on direct patient care, referrals, and patient education incorporating the Standards of Care. Home health education includes diabetes prevention, exercise and wellness, and diabetes self-care issues. Interprets for client/patient; maintains strict client/patient confidentiality; assists in the development of care plan; performs chart reviews; contacts delinquent immunization referrals from public/community health nurse.

Provides home visits for newly diagnosed diabetes patients or gestational diabetes patients to perform individual patient assessments for basic health screenings such as taking vital, blood pressure, weight, foot screening, diabetes self-management skills, nutrition, exercise habits, menu preparation, etc. and documents findings utilizing the patient care component and Subjective, Objective, Assessment and Plan (SOAP) format.

Consults and coordinates with the Community Health Nurse and all Division of Health Programs and with other service providers in the delivery of a health education total wellness program.

Maintains professional and technical knowledge by attending educational workshops and seminars. Attends regular staff meetings. Takes responsibility of assigned equipment. Performs and accomplishes related duties as assigned for contribution to the projects team efforts.

**QUALIFICATION REQUIREMENTS:**

**Education, Experience and Training:**

An Associate's degree in Nursing or closely related health field; and two (2) years of work experience in providing patient care: **OR** high school diploma or GED; and four (4) years of work experience as a certified nursing assistant; **OR** two (2) years experience as a Community Health Worker with the Navajo Nation CHR/Outreach Program.

**(To receive full credit for education/training, applicant must submit copies of college transcript, certificates, diploma, etc.)**

**Special Knowledge, Skills and Abilities:**

Knowledge of various methods of providing homemaker services and personal care to clients/patients.

Knowledge of the principles and practices of providing health education services.

Knowledge of communicable diseases and prevention.

Knowledge of available health and public resources in the community.

Skill in detecting and affects of various health and disease issues.

Skill in interacting with clients/patients.

Skill in providing counseling and care to clients/patients.

Skill in providing presentations to students, the general public, and clients/patients.

Ability to initiate emergency care techniques in emergency situations without supervision.

Ability to communicate effectively in both English and Navajo languages.

**License/Certification Requirements:**

Must possess a current Certified Nursing Assistant Certificate and a valid state driver's license; pass a criminal background check prior to date of hire. Within 90 days of date of hire must obtain a Navajo Nation Vehicle Operator's Permit, a Cardiopulmonary Resuscitation (CPR) Certificate, a Food Handler's Permit, and a physical examination. Must obtain and pass annual physical examination.

**VETERANS' PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.**

**Revised: 1-15-99**