

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO:	<u>DOH07212964</u>	DATE POSTED:	<u>12/12/16</u>		
POSITION NO:	<u>941027</u>	CLOSING DATE:	<u>OUF</u>		
POSITION TITLE:	<u>Clinical Specialist (S)</u>				
DEPARTMENT NAME / WORKSITE:	<u>DOH/Department of Behavioral Health Services/Gallup, NM</u>				
WORK DAYS:	<u>Monday - Friday</u>	REGULAR FULL TIME:	<input checked="" type="checkbox"/>	GRADE/STEP:	<u>AB67A-F</u>
WORK HOURS:	<u>40</u>	PART TIME:	<input type="checkbox"/>	NO. OF HRS./WK.:	<u>\$ **DOE</u> PER ANNUM
		SEASONAL:	<input type="checkbox"/>	DURATION :	<u>\$ **DOE</u> PER HOUR
		TEMPORARY:	<input type="checkbox"/>		

**DUTIES AND RESPONSIBILITIES:**

Plans, develops and implements comprehensive treatment programs which incorporate western and traditional/native approaches, techniques and methods; assists and coordinates professional and paraprofessional treatment staff and services using a multi-disciplinary team approach; develops, implements, monitors, and evaluates treatment protocol; ensures professional and paraprofessional staff certification and/or licensure, as required; conducts and provides for training in treatment modalities, collaboration, and networking.

Assigns and evaluates clinical staff caseloads and standards; provides clinical consultation, specialized intervention and treatment referrals; collaborates with subcontractors in developing and implementing clinical services; participates in monitoring and evaluating subcontractors; develops and implements standards for research, data collection and data analysis; prepares complex clinical reports; enforces adherence with tribal, state, and federal laws, policies, regulations, and procedures; assists in preparing clinical service needs budget.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A Master's degree in Counseling, Behavioral Science, Psychology, Social Work, Health Service Administration or related field; and three (3) years of supervisory experience, two (2) years of which must have been in a clinical setting.

**Special Requirements:**

- A favorable background investigation is required.
- Possess a valid independent State Licensure in one of the following: Licensed Professional Counselor (LPC), Licensed Marriage and Family Therapy (LMFT), Licensed Independent Social Worker (LISW), Licensed Clinical Mental Health Counselor (LCMHC) or Licensed Professional Art Therapist (LPAT).

***(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)***

**Special Knowledge, Skills and Abilities:**

Knowledge of applicable Navajo Nation, federal, state and local laws, statutes, ordinances, rules, regulations, policies and procedures; knowledge of the principles and practices of psychology, social work or required field; knowledge of the principles and practices of the counseling profession; knowledge of the 12 core functions of counseling substance abuse patients; knowledge of the traditional behavioral techniques used in diagnosing patient problems.

Skill in selecting appropriate counseling methods such as traditional healing therapy, psychotherapy, family therapy; skill in communicating effectively both in oral and written modes; skill in interacting with patients from various social, economic, cultural, spiritual, and psychological backgrounds; skill in developing and implementing therapeutic techniques for patients.

<<A favorable background investigation is required>>

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.**