

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

Requisition No: DOH0752684
POSITION NO: 940327
CLASS CODE: 3841

Date Posted: 12/06/10
Closing Date: OUF

POSITION TITLE: Senior Nutritionist
DEPARTMENT NAME: Navajo Nation WIC Nutrition Program
DEPARTMENT NO: 75 WORKSITE LOCATION: Gallup, New Mexico
WORKS DAYS/HOURS: POSITION TYPE: GRADE: N650A
Days: MON - FRI Permanent:
Hours: 8:00 am - 5:00 pm Temporary: Duration: SALARY:
Part-Time: No. of Hrs/Wk: 40 \$ \$40,081.60 Per Annum
\$ \$19.27 Per Hour

DUTIES AND RESPONSIBILITIES:

Under the direction of the State Nutrition Coordinator, supervises and provides technical assistance and training for the Ganado and Chinle WIC staff. Trains staff on anthropometric and dietary procedures. Provides in-service training twice a month on nutrition and other health related topics. Coordinates and implements nutrition education activities. Reviews and approves charts for nutritional risks. Counsels high-risk clients. Assists the WIC Nutrition Coordinator with program planning and material development. Acts as a liaison to other divisions, community programs, IHS Service Units. Ensures quality assurance standards in the field. Submits accurate and timely reports. Works on special projects as assigned. Attends monthly Nutritionists' meetings, workshops and training as required.

QUALIFICATION REQUIREMENTS:

Education and Training:

A Bachelor's Degree in Nutrition, Dietetics, or related field; and

Experience:

three (3) years responsible experience as a nutritionist in education, social services, maternal and child health, public health nutrition or dietetics, one (1) year of which must have been in a supervisory capacity; OR a Master's degree in Nutrition, Dietetics or related field; and two (2) years responsible experience as a nutritionist in education, social services, maternal and child health, public health nutrition or dietetics.

(To receive full credit for education and training, applicant must submit copies of transcripts, certificates, degree, diploma, etc.)

Special Knowledge, Skills and Abilities:

Knowledgeable in human nutrition through life cycle with an emphasis on pregnant and lactating women, infants and children. Ability to relate to socio-economic and cultural factors affecting the nutritional status of the target population. Ability to work independently with a high level of self-motivation and to communicate effectively.

License/Certification Requirements:

Registered Dietitian (R.D.) or R.D. eligible, **preferred**.

Completion of the American Dietetic Association approved Plan IV or V field of study, **preferred**.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99