

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DOH07212935

DATE POSTED: 12/05/16

POSITION NO: 242027

CLOSING DATE: OUF

POSITION TITLE: Clinical Specialist (S) (2 Pos.)

DEPARTMENT NAME / WORKSITE: DOH/Department of Behavioral Health Services/Shiprock, NM

WORK DAYS: Monday - Friday REGULAR FULL TIME:  GRADE/STEP: AB67A-F

WORK HOURS: 40 PART TIME:  NO. OF HRS./WK.: \_\_\_\_\_ \$ \*\*DOE PER ANNUM

SEASONAL:  DURATION : \_\_\_\_\_ \$ \*\*DOE PER HOUR

TEMPORARY:  \_\_\_\_\_

**DUTIES AND RESPONSIBILITIES:**

Plans, develops and implements comprehensive treatment programs which incorporate western and traditional/native approaches, techniques and methods; assists and coordinates professional and paraprofessional treatment staff and services using a multi-disciplinary team approach; develops, implements, monitors, and evaluates treatment protocol; ensures professional and paraprofessional staff certification and/or licensure, as required; conducts and provides for training in treatment modalities, collaboration, and networking.

Assigns and evaluates clinical staff caseloads and standards; provides clinical consultation, specialized intervention and treatment referrals; collaborates with subcontractors in developing and implementing clinical services; participates in monitoring and evaluating subcontractors; develops and implements standards for research, data collection and data analysis; prepares complex clinical reports; enforces adherence with tribal, state, and federal laws, policies, regulations, and procedures; assists in preparing clinical service needs budget.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A Master's degree in Counseling, Behavioral Science, Psychology, Social Work, Health Service Administration or related field; and three (3) years of supervisory experience, two (2) years of which must have been in a clinical setting.

**Special Requirements:**

- A favorable background investigation is required.
- Possess a valid independent State Licensure in one of the following: Licensed Professional Counselor (LPC), Licensed Marriage and Family Therapy (LMFT), Licensed Independent Social Worker (LISW), Licensed Clinical Mental Health Counselor (LCMHC) or Licensed Professional Art Therapist (LPAT).

***(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)***

**Special Knowledge, Skills and Abilities:**

Knowledge of applicable Navajo Nation, federal, state and local laws, statutes, ordinances, rules, regulations, policies and procedures; knowledge of the principles and practices of psychology, social work or required field; knowledge of the principles and practices of the counseling profession; knowledge of the 12 core functions of counseling substance abuse patients; knowledge of the traditional behavioral techniques used in diagnosing patient problems.

Skill in selecting appropriate counseling methods such as traditional healing therapy, psychotherapy, family therapy; skill in communicating effectively both in oral and written modes; skill in interacting with patients from various social, economic, cultural, spiritual, and psychological backgrounds; skill in developing and implementing therapeutic techniques for patients.

<<A favorable background investigation is required>>

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.**