

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO:	<u>DHR15116669</u>	DATE POSTED:	<u>11/29/18</u>
POSITION NO:	<u>942070</u>	CLOSING DATE:	<u>12/19/18</u>
POSITION TITLE:	<u>Senior Information Systems Technician</u>		
DEPARTMENT NAME / WORKSITE:	<u>DHR - Department of Child Support Services - St. Michaels, Arizona</u>		
WORK DAYS:	<u>Monday-Friday</u>	REGULAR FULL TIME:	<input checked="" type="checkbox"/> GRADE/STEP: <u>AS61A</u>
WORK HOURS:	<u>8 AM - 5 PM</u>	PART TIME:	<input type="checkbox"/> NO. OF HRS./WK.: _____ \$ <u>36,920.00</u> PER ANNUM
SENSITIVE	<input checked="" type="checkbox"/>	SEASONAL:	<input type="checkbox"/> DURATION : _____ \$ <u>17.75</u> PER HOUR
NON-SENSITIVE	<input type="checkbox"/>	TEMPORARY:	<input type="checkbox"/> _____

**DUTIES AND RESPONSIBILITIES:**

Monitor the LAN / WAN internet and intranet including performance and security of LAN / WAN, routine Technical assistance with child support system. Troubleshoot and diagnose LAN / WAN Internet and Intranet Outages, child support systems. Collaborate with other IT staff and train on configuration / testing / monitoring if LAN / WAN. Plan, design, implement, configure, test and monitor LAN / WAN IP Telephony and Video Conference System. Install, Terminate and test CAT 3/5/6 Data Cabling, desktop, printers scanners and other equipment. Plan, develop, implement, test IOS updates / Patches for Network / computer equipment for Central / Agencies. Support, monitor, test, troubleshoot and diagnose and repair of computer Hardware and Software and other peripherals. Performs assessment on new Navajo Nation Department of Child Support Services sites (building and Network Room / equipment) to ensure compliance. Provide and users support for all software applications. Install, configure and test Operating Systems / Software Applications. Plan, design, implement, LAN / WAN (Core/Switches/PIX/VPN) (Regional Routers / Switches). Plan, develop, implement, configure, test and monitor CISCO Core Router, Switches, PIX / VPN Firewall. Plan, Develop, implement, configure, test and monitor CISCO route, Switches at agency site (6 Sites) including NNDCSS Administration.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- Associate Degree in Computer Science or related field; and four (4) years of information systems hardware and software installation and maintenance experience, computer programming, network services, systems support or production support; or an equivalent combination of education and experience.

**Special Requirements:**

- A favorable background investigation.

*(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Knowledge of: Computer programming, systems hardware, software installation, maintenance, network services, Federal, State and Navajo Nation Regulations, policies and procedures. Skills in: understanding and following oral / written, instruction / direction; utilized computer databases to research, maintain and update records and files; establishing / cooperative working relationship with resources in the course of work at all times maintain professionalism. Abilities: Able to understand and communication in (Navajo/English); Consideration knowledge of computer programming.

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.***