

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOT10616622
POSITION NO: 941593
POSITION TITLE: _____

DATE POSTED: 11/19/18
CLOSING DATE: 12/17/18

Senior Planner

DEPARTMENT NAME / WORKSITE: Navajo Division of Transportation Department of Planning / Tuba City, AZ
WORK DAYS: Monday - Friday REGULAR FULL TIME: GRADE/STEP: AR65A
WORK HOURS: 8:00 am-5:00 pm PART TIME: NO. OF HRS./WK.: _____ \$ 45,385.60 PER ANNUM
SENSITIVE SEASONAL: DURATION : _____ \$ 21.82 PER HOUR
NON-SENSITIVE TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Provides decision makers with a comprehensive view of problems and operations with new and projected transportation projects, programs; provides alternative solutions and a picture of the advantages and disadvantages of transportation problems under study; coordinates transportation planning activities with different authorities, such as Navajo Nation divisions, branches, chapters, including, state, county and other federal agencies; develops and conducts transportation research; writes reports, develops work plans and strategies in land use, economic development, traffic demand, public safety, health and social strategies to solve transportation related problems and identify needs; gathers, analyzes and presents data, research, and plans in written, oral or graphic presentations. Projects long-term influence of legislated and executive transportation related policy changes, that may significantly impact the growth and development of the Nation; deals extensively with policy questions arising from changes; develops transportation plans; obtains and analyzes information related to transportation problem areas and provides reports on conclusions and recommendations; formulates, defines, clarifies and interprets transportation policies, goals and objectives, activities of transportation planning, research and proposals, evaluates the feasibility of transportation projects in relation to federal and tribal laws/policies, costs, trends and social pressures.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in planning, community development, public administration, political science, and transportation experience; and four (4) years of progressive, responsible experience in chapter, municipal or rural planning and/or community development. Prior planning experience working with Navajo Nation chapter communities; or an equivalent combination of education and experience.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Construction project management, evaluate transportation processes and projects, strategic planning. Possession or ability to obtain an appropriate, valid driver's license, Navajo Nation Operators Permit and must pass background check to access the BIADOT Road Field Inventory Data System (RIFDS).

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.