

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOT10322208 DATE POSTED: 11/18/21
POSITION NO: 241867 CLOSING DATE: 12/03/2021 by 5 PM
POSITION TITLE: ENVIRONMENTAL SPECIALIST (2 POSITIONS)
DEPARTMENT NAME / WORKSITE: Navajo DOT - Department of Project Management / Tse Bonito, NM
WORK DAYS: Monday - Friday REGULAR FULL TIME: GRADE/STEP: BQ65A
WORK HOURS: 8AM-5PM PART TIME: NO. OF HRS./WK.: _____ \$ 49,318.56 PER ANNUM
SENSITIVE SEASONAL: DURATION : _____ \$ 23.62 PER HOUR
NON-SENSITIVE TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Meetings with superiors, administrators, other tribal and federal agencies representatives to review produced environmental level and biological impacts for road construction, maintenance, and improvement project for the safety of the public.
Perform research and report your findings on environmental conditions by preparing clear and detailed written reports on environmental studies (biological, environmental, drainage study analyses, culvert installation, hydrological, geological, etc.) for QA/QC to be reviewed by tribal, federal, states, or counties.
Oversee field examinations and reports by outside stakeholders.
 Maintain GIS/records database information systems that identify the environmental impact locations.
Prepare, review, or update environmental investigation or recommendation reports.
Open communication is maintained with the immediate supervisor, tribal, federal, states, or counties on a case-by-case basis to coordinate with road construction, maintenance, or improvement projects.
 Scheduling of meetings and field visits are essential to biological, environmental impacts, engineering design/drawing services and archaeological stipulations.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

• Bachelor's degree in Environmental Science, Physical Sciences, Biology, Chemistry, Entomology, Math, Botany, Agriculture, Urban Planning, or a closely related field; and (2) two years experience working with environmental programs and/or projects; or an equivalent combination of education and experience.

Special Requirements:

- Possess a valid State Driver's License.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Biological assessments and/or evaluation are investigated or monitored for each road project(s) to protect listed endangered/threaten species. Through an investigation on how to prevent or reduce the flash flood destruction, a geomorphologist and environmental engineer is consulted to predetermine the safety of a Navajo Nation's U.S. waterway. Possible use of high level monitor equipment and/or devices would be used to measure the levels of contaminants. Detail research of contaminant source is conducted and coordination with other tribal offices, state and federal agencies. For road projects understanding the process and writing of categorical exclusion, environmental assessment and environmental impacted statement. Partnership with other agencies are maintained with Counties (McKinley, Navajo, Apache, Coconino, and San Juan, NM / UT), State (AZ, NM, and UT), and Federal.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.