THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DSS0399531**	DATE POSTED:	**11/17/14**
POSITION NO:	**241075**	CLOSING DATE:	**12/02/14**
POSITION TITLE:	**PRINCIPAL INFORMATION SYSTEMS TECHNICIAN**		
DEPARTMENT NAME / WORKSITE:	**Department for Self Reliance / Window Rock, Arizona**		

WORK DAYS:	Monday to Friday	REGULAR FULL TIME:	☑		GRADE/STEP:	AC62A
WORK HOURS:	8:00 am to 5:00 pm	PART TIME:	☐	NO. OF HRS./WK.:	$ 39,124.80	PER ANNUM
		SEASONAL:	☐	DURATION :	$ 18.81	PER HOUR
		TEMPORARY:	☐			

DUTIES AND RESPONSIBILITIES:

Troubleshoot local area network/wide area network (LAN/WAN) internet and intranet outages; manages other program IT staff and trains on configuration, testing, and monitoring of LAN/WAN. Monitor the LAN/WAN internet and intranet performance and security. Plan, develop, implement, and test IOS updates, patches for network, and computer equipment for the administrative and field offices. Support, monitor, test, troubleshoot, and repair computer H/W, S/W, and other peripherals. Perform assessments on new Department for Self Reliance (DSR) sites (building and network room and equipment). Plan, design, implement, configure, test, and monitor LAN/WAN IP telephony and video conferencing system. Plan, design, implement, configure, test, and monitor CISCO core router, switches, PIX/VPN firewall. Plan, design, implement LAN/WAN (core router, switches, PIX, VPN). Plan, design, implement, configure, test, and monitor CISCO router and switches at the eight (8) field offices. Install, terminate, and test CAT 3/5/6 data cabling. Provide end users support for all S/W applications; install, configure, and test operating system and S/W.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- Associate's degree in Computer Science or related field; and six (6) years of information systems hardware and software installation and maintenance experience, computer programming, network services, systems support or production support.

Preferred Qualifications:

- Bachelor's degree in Computer Science or related field.
- Microsoft Certified Training.

Special Requirements:

- A favorable background investigation.
- Possess a valid state driver's license.
- Must complete mandatory training and pass required examination to be certified for access to the Tribal Assistance System (TAS).

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of: principles and practices of computer science and information systems; principles and practices of microcomputer systems hardware and software troubleshooting; operational characteristics of microcomputer systems; operational characteristics of local and wide area networks; basic methods and techniques of determining microcomputer hardware and software problems; personal computer hardware and software components; modern office procedures, methods and equipment including computers and supporting word processing and spreadsheet applications; basic mathematical principles; operational characteristics of various computer hardware and software applications; methods and techniques used in troubleshooting various computer application, hardware, and software problems; data processing and computer systems terminology; microcomputer hardware and software terminology; and pertinent Federal, State, and local codes, laws, and regulations.

Skill in: installing, maintaining, operating, and troubleshooting microcomputer systems hardware and software problems; troubleshooting and analyzing microcomputer hardware and software problems; and monitoring and troubleshooting network problems.

<<A favorable background investigation is required>>

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.