**THE NAVAJO NATION**
**Department of Personnel Management**
**JOB VACANCY ANNOUNCEMENT**

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| REQUISITION NO: | **DPS0479438** | DATE POSTED: | **11/03/14** |
| POSITION NO: | **947922** | CLOSING DATE: | **11/17/14** |
| POSITION TITLE: | **EMT INTERN** | | |
| DEPARTMENT NAME / WORKSITE: | **DPS/Emergency Medical Services/Shiprock, NM** | | |

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|---|---|---|---|---|---|---|
| WORK DAYS: | **SUN - SAT** | REGULAR FULL TIME: | ☑ | | GRADE/STEP: | AB57A |
| WORK HOURS: | **VARIES** | PART TIME: | ☐ | NO. OF HRS./WK.: | $ 22,131.20 | PER ANNUM |
| | | SEASONAL: | ☐ | DURATION : | $ 10.64 | PER HOUR |
| | | TEMPORARY: | ☐ | | | |

**DUTIES AND RESPONSIBILITIES:**

Must be available 24 hours/7 days/week, including callback or standby duty. Must be able to work different or rotating shifts. Must be able to travel and take assignments on moments notice on or off the Navajo Nation. Must perform the duties and responsibilities of EMT Intern Classification as prescribed and in accordance with the principles and practices of emergency care while in the field. Assist in and around the Facility Emergency Room in accordance to Facility and Emergency Medical Service guidelines or protocols. Perform care and preventive maintenance over ambulance vehicles, replace or replenish supplies, materials or equipment. Must communicate effectively, orally and in written form. Must perform public education and awareness training or presentations to the public.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A high school diploma or GED.

**Preferred Qualifications:**

- Proficient in Microsoft Office software or other computer applications.

**Special Requirements**

- A favorable background investigation.
- Possess a valid state driver's license and pass a physical examination.

***(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)***

**Special Knowledge, Skills and Abilities:**

Knowledge of Basic First Aid treatment; of Basic medical terminology; skilled in operating a motor vehicle in emergency situations; ability to communicate in Navajo/English languages; lift heavy objects; work rotation schedule; maintain emotional and mental stability in emergency situations; utilize quick and prudent judgment in emergency situations.

***<<A favorable background investigation is required>>***

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.***