

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DPS12914317 DATE POSTED: 11/01/17
POSITION NO: 243577 CLOSING DATE: OUF
POSITION TITLE: Firefighter (2 Positions)
DEPARTMENT NAME / WORKSITE: DPS / Fire and Rescue Services Department /Shiprock, NM
WORK DAYS: Mon-Fri REGULAR FULL TIME: GRADE/STEP: AI59A
WORK HOURS: 8am - 5pm PART TIME: NO. OF HRS./WK.: _____ \$ 26,936.00 PER ANNUM
SEASONAL: DURATION : _____ \$ 12.95 PER HOUR
TEMPORARY:

DUTIES AND RESPONSIBILITIES:

Responds to fire alarms and other emergency calls in accordance with applicable policies and procedures and guidelines; uses hand tools to control and extinguish fires; makes forcible entry into buildings to evacuate occupants and ventilate structure; performs salvage and overhaul operations; performs extrication of trapped or injured occupants using appropriate tools and methods to gain entry to damaged motor vehicles. Administers first aid and artificial respiration to injured persons and/or transportation of victim(s) to medical facility for treatment; assists medical personnel with initial on-site examination of victims such as vital signs and circumstances of emergency. Conducts presentations on fire safety, drives and operates fire fighting vehicle and equipment. Inspects building for fire hazards and compliance with fire prevention ordinances; assists with hazardous material incidents, which may include identifying chemicals, controlling fires and spills providing evacuation assistance; prepares required reports; assists with related community activities; recruits new volunteers.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma/GED; and two (2) years experience in fire rescue.
- Must be eighteen years or older.

Special Requirements:

- A favorable background investigation.
- Possess a valid state driver's license; pass a physical examination and a physical agility test as required by the National Fire Standard Form 1001.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of the principles of fire & rescue operations and its functions, skilled in operating a fire apparatus and emergency vehicles, ability to operate and inspect emergency equipment, attend critical meetings in the absents of Fire Lieutenant. Have basic knowledge of principles and practice of emergency medical care at either the first responder or EMT-Basic level and skill in comprehending and transmitting vital information to complete reports.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.