

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DNR08314619

DATE POSTED: 11/02/17

POSITION NO: 244036

CLOSING DATE: OUF

POSITION TITLE: Archaeologist

DEPARTMENT NAME / WORKSITE: Navajo Nation Heritage and Historic Preservation Department-Window Rock, Arizona

WORK DAYS: Monday-Friday REGULAR FULL TIME: GRADE/STEP: AI64A

WORK HOURS: 8 a.m.- 5 p.m. PART TIME: NO. OF HRS./WK.: _____ \$ 41,017.60 PER ANNUM

SEASONAL: DURATION : _____ \$ 19.72 PER HOUR

TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Provides technical assistance and support in Navajo Nation Heritage & Historic Preservation Department pursuant to Section 106 of the National Historic Preservation Act (NHPA) of 1966 regarding all undertakings and projects on federal lands, which may affect historic and cultural resources of importance to the Navajo Nation and its people. Serves as a compliance reviewer of archaeological and technical reports and issues compliance forms. Reviews, interprets and provides recommendations on the impacts of proposed projects on cultural resources and reviews mitigation measures. Conduct field visits to assess and ensure archaeological sites are avoided by construction or development activities. Conduct public outreach and education activities for the Navajo Nation agencies, chapters and programs regarding NHPA and Section 106 process.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in Archaeology or Anthropology; and one (1) year of experience in archaeological survey and excavation activities; or an equivalent combination of education and experience.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge and interpretation of Historic Preservation Laws: NHPA, NAGPRA, NEPA, ARPA and Jishchaa Policy. Must be fluent in both Navajo and English language; Knowledge of Traditional Navajo traditions and culture; Knowledge and skill in identifying sacred and traditional sites, objects and cultural patrimony and their importance to the Navajo people; Knowledge of Navajo Nation, Federal and State laws, ordinances, statutes, rules, regulations, policies, procedures; Knowledge of archaeological principles, techniques, theories and concepts methodology; Knowledge of historic preservation regulations, guidelines, policies, procedures and standards; Skill in identifying, evaluating, mitigating effects of impacts on archaeological and historic resources; Skill in analyzing archaeological artifacts; Must possess a strong oral, writing and grammar and interpretation skills; Skill in establishing and maintaining cooperative, effective working relationships.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.