

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DPS12920191

DATE POSTED: 10/19/20

POSITION NO: 243572

CLOSING DATE: 10/30/2020 by 5pm

POSITION TITLE: Firefighter (2 Positions)

DEPARTMENT NAME / WORKSITE: Navajo Nation Fire and Rescue Services/ Newcomb, NM

WORK DAYS: Mon- Fri REGULAR FULL TIME: GRADE/STEP: BC59A

WORK HOURS: 8am to 5pm PART TIME: NO. OF HRS./WK.: _____ \$ 28,163.20 PER ANNUM

SENSITIVE SEASONAL: DURATION : _____ \$ 13.54 PER HOUR

NON-SENSITIVE TEMPORARY:

DUTIES AND RESPONSIBILITIES:

Responds to fire alarms and other emergency calls in accordance with applicable policies and procedures and guidelines; uses hand tools to control and extinguish fires; makes forcible entry into buildings to evacuate occupants and ventilate structure; performs salvage and overhaul operations; performs extrication of trapped or injured occupants using appropriate tools and methods to gain entry to damaged motor vehicles. Administers first aid and artificial respiration to injured persons and/or transportation of victim(s) to medical facility for treatment; assists medical personnel with initial on-site examination of victims such as vital signs and circumstances of emergency. Conducts presentations on fire safety, drives and operates fire fighting vehicle and equipment. Inspects building for fire hazards and compliance with fire prevention ordinances; assists with hazardous material incidents, which may include identifying chemicals, controlling fires and spills providing evacuation assistance; prepares required reports; assists with related community activities; recruits new volunteers.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma/GED; and two (2) years of fire & rescue.
- Must be eighteen years or older.

Special Requirements:

- A favorable background check.
- Possess a valid state driver's license, copy of Valid State Driver's License; pass a physical examination and a physical agility test as required by the National Fire Standard Form 1001.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Must have no traffic citations within the past three (3) years. Within 90 days of employment must obtain a Navajo Nation Vehicle Operator's Permit, a Cardiopulmonary Resuscitation Certificate (CPR), and a First Aid Certificate. Depending upon the needs of the Nation, some incumbents may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment. A Firefighter Level I, II certificate. Knowledge of the principles of fire & rescue operations; skills to operate all fire apparatus and emergency vehicles, ability to operate and inspect emergency equipment, attend critical meetings in the absence of Fire Lieutenant. Skills in preparation of emergency care equipment, rescue equipment, skills in principles and practices of emergency medical care, skills in taking action in assessing emergency situations and making instantaneous decisions and skill in making clear concise reports. Complete a physical examination and physical agility testing to perform duties as a firefighter as required by the National Fire Standard Form 1001 upon hire. Apply National Incident Management System (NIMS) and Incident Command System (ICS) during emergency operations.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.