THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	DNR12618090	DATE POSTED:	10/03/2019
POSITION NO:	240690	CLOSING DATE:	Open Until Filled
POSITION TITLE:	Wildlife Conservation Officer		
DEPARTMENT NAME / WORKSITE:	DNR/ Fish & Wildlife Department/ Tuba City, AZ		

WORK DAYS:	VARIES	REGULAR FULL TIME:	☑	GRADE/STEP:	BC62A
WORK HOURS:	VARIES	PART TIME:	☐ NO. OF HRS./WK.:	$ 36,462.40	PER ANNUM
SENSITIVE	☑	SEASONAL:	☐ DURATION :	$ 17.53	PER HOUR
NON-SENSITIVE	☐	TEMPORARY:	☐		

DUTIES AND RESPONSIBILITIES:

Patrol assigned are to enforce wildlife and fish statutes, rules and regulation, contact users and non-users for proper permit, license, certificates and record the take of wildlife, plants and other natural resource taken, investigate violation of Navajo Nation and federal laws and regulations, interview witness and suspects, search for and secure evidence, seize illegally taken fish and game and other natural resource, secure and serve search warrants, make arrest, issue citations for violations, testify in court, prepare reports for prosecution in Navajo Nation and Federal courts. Take creel reports, data sheets, assist with annual fish stocking, assist wildlife biologist during big game hunts by collecting samples from harvested animal, monitor golden and bald eagle nest sites, assist with big game hunt surveys, prepare reports on management activities, collaborate and assist other law enforcement agencies, teach hunter education, teach boating education, make presentation to local communities, assi9st individuals with depredation issues, etc.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma/GED and successful completion of an approved Basic Law Enforcement Training Program; and one (1) year of Law Enforcement experience, or an equivalent combination of education and training,

Special Requirements:

- Posses a valid state drivers license.
- A favorable background investigation.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of Federal, state and Navajo Nation Laws governing Fish and Wildlife. Knowledge of legal procedures involved in the apprehension and prosecution of law violators, Knowledge of investigative methods and techniques, knowledge of wildlife conservation and management principles and practices, skill in analyzing situations quickly and objectively to determine proper course of action, skill in maintaining calm during emergencies, Skill in the use of assigned weapons, skill establishing and maintaining effective working relationships, skill in verbal and written communication, ability to enforce laws tactfully, firmed and impartially. must be in good and healthy, physical fit to work in outdoor setting with exposure to various weather conditions and lifting from 150lbs to 500 lbs. on an infrequent basis.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS PREFERENCE.