

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DNR04021854

DATE POSTED: 09/27/21

POSITION NO: 229135

CLOSING DATE: 10/15/2021 by 5pm

POSITION TITLE: Ranger Sergeant

DEPARTMENT NAME / WORKSITE: DNR / Department of Resource Enforcement / Chinle, AZ

WORK DAYS: various REGULAR FULL TIME: GRADE/STEP: BJ64A

WORK HOURS: various PART TIME: NO. OF HRS./WK.: _____ \$ 43,910.64 PER ANNUM

SENSITIVE SEASONAL: DURATION : _____ \$ 21.03 PER HOUR

NON-SENSITIVE TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Supervises subordinate staff, exercises full authority in the enforcement of laws, rules and regulations, policies and procedures regarding livestock, forestry, environmental, land, water, hunting, fishing, boating, and antiquity; reviews operations and determine if staff are in compliance with operational policies, procedures and protocols, conducts scheduled inspections and evaluations, plans, schedules and assigned enforcement activates of subordinate rangers consistent with applicable policies and procedure. validity of alleged offense; take witness statements and collect evidence for an investigation and file cases with the Judicial System. Provides assistance and services to visitors; provide educational information on natural and environmental resource protection, crime prevention and community awareness; perform and/or oversees the application of various regulatory services including verification of brands and permits, water usage, mineral exploration and development and right-of-way; assist other law enforcement agencies and Navajo Nation departments as requested; assists in search and rescue; assist individuals with predator control; maintains a daily log of activities; prepares Quarterly reports; attend meetings and trainings. Conducts field investigations and initiates appropriate enforcement concerning violations of Navajo Nation, state and/or federal law.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high School Diploma/GED and three (3) years responsible experience as a ranger, military or civilian law enforcement officer, or closely related responsibilities, one (1) year of which must have been in a supervisory and/or management capacity; or an equivalent combination of education and experience.

Special Requirements:

- A favorable background investigation.
- Possess a valid state driver's license.
- Must have completed an approved Basic Law Enforcement Training Program.
- Undergo an annual physical examination.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of Navajo Nation and applicable state and federal statutes, rules, Administrative Orders, policies and procedures, governing natural resources and protection, investigative procedures, court processes and legal terminology, investigative procedures, basic principles of management, administration, supervision, records and file management. Skills in evaluating a situation, making effective decisions under pressure and taking appropriate action, management practices and procedures to a variety of situations, circumstances and events. Ability to assign, supervise and inspect the work of others, apply laws and regulations in a tactful, courteous, firm and impartial manner.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.